

# LITTLE WALTHAM PARISH COUNCIL



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I hereby give notice that you are summoned to attend the Annual Parish Council meeting of Little Waltham Parish Council which will take place on Tuesday 4 May 2010 in the Memorial Hall, Brook Hill, Little Waltham at 7.30 pm. for the transaction of the following business:-

## Agenda

**10/1 Election of Chairman**

**10/2 Election of Vice-Chairman**

**10/3 To receive any apologies for absence**

**10/4 Consideration of Minutes of 1 April 2010**

**10/5 Declarations of Interest**

**10/6 Public Forum- to receive any representations from the public**

### **10/7 Planning**

10/7.1 10/05533/CAT - 69 The Street – Proposal - Oak - rear boundary - reduce the crown by approximately 30% (2-2.5m), clean the crown of major deadwood, crossing/competing branches and tidy the stubs up to the branch collars

10/7.2 10/00456/FUL - The Surgery, 30 Brook Hill – Proposal - Provision of temporary portakabin to accommodate general practice dispensary and consulting room, with ancillary portaloos WC facilities.

10/7.3 10/05537/CAT - 13 Winckford Close – Proposal - Hawthorn x 2 - rear garden of property – coppice.

10/7.4 10/00588/FUL - 98 The Street – Proposal - External alterations to outbuilding.

### **10/8 Planning Results**

10/8.1 10/00433 - Shepcotes Farm Shepcotes Lane - Replacement grain storage building - Prior Approval Not Required.

10/8.2 09/01452/NMAT - The Lilliepad Brook Hill - Non material amendment for retaining existing single garage opening, additional window to garage/utility - Application Permitted.

10/8.3 10/00174/FUL - Five Elms Wheelers Hill - Single storey rear extension - Application Permitted.

10/8.4 10/00042/FUL - The Chapel Chatham Green - Outbuilding for carport and store shed. Application Permitted.

10/8.5 10/00154/FUL - The Weir Brook Hill - Detached double cartlodge with storage over - Application Permitted.

**10/9 Essex County Council Correspondence**

Bus Lane Order 2010 A130 Essex Regiment Way and A138 Chelmer Valley Road. Order came into effect on the 31 March 2010.

**10/10 Chelmsford Borough Council Correspondence**

10/10.1 Invite from the Mayor for members to attend the annual Civic Service at Chelmsford Cathedral on Sunday 13 June 2010 at 11.15am.

10/10.2 Acknowledgement of the Parish Council's representation on the proposed submission North Chelmsford Area Action Plan DPD

10/10.3 Notice of Meeting of Parish Councils to be held in the Council Chamber on Wednesday 26<sup>th</sup> May 2009 at 7pm covering the Local Development Framework Update (North Chelmsford Area Action Plan, Statement of Community Involvement, Site Allocations Development Plan Document and Public Realm Supplementary Planning Document) and General DC Update (Non Material Amendments Procedure, Permitted Development Rights for Commercial Buildings, Enforcement Appeal Process)

**10/11 General Correspondence**

10/11.1 Essex Heritage Trust – invite for grant applications for Parish Council projects.

10/11.2 Essex Playing Fields Association – invite to enter the annual Best Kept Playing Field Competition for 2010. £10 per entrant.

10/11.3 CRAG (Chelmsford Rethink Activity Group) – sponsorship/donation request.

10/11.4 Request from Little Waltham Primary School to put up 2 noticeboards to advertise the school summer fete on grass verges by village entrances.

10/11.5 E mail from Mr Strurman of Neighbourhood Watch requesting the Council's agreement for new sign positions and their funding.

10/11.6 E mail from The Surgery thanking the Council for their support in their pharmacy appeal.

**10/12 Amenities Working Party Report**

Proposed maintenance work arising out of recent amenities checklist survey for approval.

**10/13 Unsolicited Bill posting/Litter on Essex Regiment Way**

Discuss.

**10/14 Fence along footpath - Ash Tree Stud Farm**

Discuss.

**10/15 Bus Stop Poles**

Motion proposed to improve visibility of poles with fluorescent tape.

**10/16 Dog Fouling**

Discuss the purchase of additional dog bins and the introduction of an Order requiring dogs to be on leads in specified areas.

**10/17 Road Speed Restriction**

Update on the Localism Fund request and discussion of the Council self funding a speed restriction project.

**10/18 Playing Field**

Proposal to purchase two new football posts.

**10/19 Memorial Hall Car Park**  
Proposal to repair broken fence.

**10/20 Management of the Woodland Triangle**  
Discuss. Essex County Council have confirmed their ownership of the area.

**10/21 Clerk's Report**  
**On matters arising from the last meeting. Any business requiring a decision is listed on this agenda. See Appendix A.**

**10/22 Finance**

- 10/22.1 Payments for approval of £2452.64 listed below
- 10/22.2 Deposit account £8955.30 at 1 April 2010
- 10/22.3 Current account £2930.68 at 25 April 2010 (1<sup>st</sup> installment of precept due 30 April 2010)
- 10/22.4 End of year accounts for approval
- 10/22.5 Insurance Renewal
- 10/22.6 Cooperative Bank Guaranteed Investment account opened - £10,000 transferred from current account for six months.
- 10/22.7 Transfer of funds to current account/investment account for approval.

**10/23 Election of Committees**

Planning Working Party  
Amenities Working Party  
Memorial Hall Committee Representative  
Poole & Aley Charity Representatives  
Primary School link person  
ACDPC  
Neighbourhood Action Panel

**10/24 Matters to be raised by members for the next agenda.**

Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

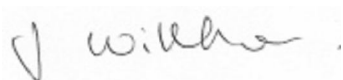
**10/25 Closure**

Date of next meeting 1 June 2010.

May 10 Payments

		Good Companions Hall Hire Jan/Feb/Mar 2010			
04-May-10	Memorial Hall		23.40	0.00	23.40
04-May-10	Jo Willsher	Salary	347.79	0.00	347.79
04-May-10	Jo Willsher	Office Allowance/Stationery/Mobile	74.59	0.00	74.59
	Essex & Suffolk				
04-May-10	Water	Water Bill - Allotments	22.69	0.00	22.69
04-May-10	NRH Landscapes	Gardening tidy up - March10	213.24	0.00	213.24
04-May-10	MD Landscapes	Grass Cutting 11 & 26 March 10	130.00	22.75	152.75
04-May-10	EALC	Membership fee EALC & NALC	296.46	0.00	296.46
04-May-10	Aon	Annual Council Insurance	1321.72	0.00	1321.72
Total			2429.89	22.75	2452.64

Signed



26 April 2010

## **Appendix A (with agenda reference numbers)**

1. 10/199 – CBC have inspected the playing field allotments and will contact us shortly with their report.
2. 10/204.1 – Parish Sports Programme - Slot booked Thursday 5 August am.
3. 10/204.2 – Response sent giving Council's agreement to adopt the Parish Charter.
4. 10/205.2 – letter of decline sent regarding offered climbing frame.
5. 10/205.3 – Highways contacted to consider footpath on A131.
6. 10/205.5 – Essex Probation Service - awaiting call from the Placement Officer following e mail correspondence. Great Waltham PC have participated in the past scheme for clearing allotments.
7. EDF Energy – contractors booked to reinstate the grass verge on 24/25 April 2010.
8. 10/209 – new springer being installed in approx 1 week. Insurance claim accepted.
9. 10/210 – Noticeboards – Highways contacted for permission to install new board – no reply as yet – Clerk following up.
10. 10/212 - Termination of allotment tenancy sent. New tenant accepted.
11. 10/162.3 – Gritting of Church Hill request - declined by Essex County Council as the road does not fulfill the criteria inclusion in the precautionary salting routes.