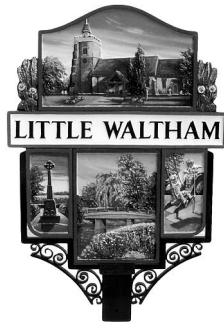


# LITTLE WALTHAM PARISH COUNCIL



Clerk: Mrs Joanna Willsher  
144 The Street  
Little Waltham  
Chelmsford  
CM3 3NY

Phone/text: 07999 260 575  
littlewaltham@googlemail.com  
[www.littlewaltham.org.uk](http://www.littlewaltham.org.uk)

I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Tuesday 5 April 2011 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:-

## AGENDA

**10/218 To receive any apologies for absence**

**10/219 Consideration of Minutes of 1 March 2011**

**10/220 Declarations of Interest**

**10/221 Public Forum- to receive any representations from the public**

**10/222 Neighbourhood Policing Team – Report**

**10/223 Planning**

- 10/223.1 10/01976/OUT - Land North South And East Of Belsteads Farm Lane – Proposal - Outline planning permission, with all matters reserved, for erection of a minimum of 650 and a maximum of 750 dwellings. Provision of open space and a community hub providing a maximum floor area of 3,500 m2 and comprising uses in class A1 (retail) and or A2 (financial and professional services) and or A3 (restaurants and cafes) and or A4 (drinking establishments) and or A5 (hot food and takeaways) and or D1 (non residential institutions). Provision of the northern section of the radial distributor road and junction improvement works to Essex Regiment Way.
- 10/223.2 11/05531/CAT - 60 The Street – Proposal - T1: Horse Chestnut tree - Fell because of large cavity, included bark and signs of Bleeding Canker as discussed with Lyn Cameron 01/03/11.
- 10/223.3 11/00378/FUL - 14 Brook Hill – Proposal - Dropped kerb to allow off street parking in front of house.
- 10/223.4 11/00409/FUL - The Bungalow, Chatham Green – Proposal - Demolition of existing dwelling and construction of replacement dwelling and detached cartlodge - revisions of planning permission ref. 10/01970/FUL.
- 10/223.5 11/00431/FUL - Land Opposite Mid Essex Gravel Pits Ltd - Essex Regiment Way – Proposal - Retrospective application for stabilisation of existing track with concrete and tarmac.
- 10/223.6 11/00399/FUL & 11/00400/LBC - 2 - 6 Brook Hill - Single storey rear extension & alterations & refurbishment works of existing attached outbuilding.
- 10/223.7 11/00410/FUL - The Surgery, 30 Brook Hill – Proposal - Installation of external plant / equipment: comprising air source heat pump unit, and outdoor cassette condenser unit.
- 10/223.8 11/00412/FUL - Annexe At Rembrant House, Blasford Hill – Proposal - Change from annexe into a private dwelling house.
- 10/223.9 11/00406/ETL - Hallfield House, Back Lane – Proposal - Extension of time limit to permission 08/00224/FUL (Two storey side extension. Conversion of existing garage to habitable accommodation. New detached garage).
- 10/223.10 ESS/12/11/CHL – Mid Essex Gravel Site Plant (Plot 3), Essex Regiment Way – Retrospective application for the continued use of the warehouse waste transfer and

recycling station together with associated parking, external storage, fuelling point, workshop, two-storey accommodation...for a temporary period until 28 February 2012.

- 10/223.11 11/00303/FUL - Whitbreads Farm, Chatham Green - Retrospective application for external alterations to the barn including new corrugated tin sheeting and vehicular up and over door.

#### **10/224 Planning Results**

- 10/224.1 11/00070/FUL - 90 Brook Hill - Installation of air source heat pump to provide heat supply to new system of radiator emitters. Application Permitted.
- 10/224.2 11/00310/CM - Mid Essex Gravel Pits Ltd Essex Regiment Way - Retrospective application for the continued use of the warehouse waste transfer and recycling station. No Objection
- 10/224.3 11/00095/FUL - Annexe At Rembrant House Blasford Hill - Change of use of annexe into a separate private dwelling house. No Further Action.
- 10/224.3 10/01911/LBC & 10/01910/FUL - Hillcrest 83 The Street - Part demolition of side entrance, new timber framed garage, front porch & new conservation roof light. Application Permitted.
- 10/224.4 11/00133/FUL - Well House Main Road - Two storey rear extension - Application withdrawn by applicant.

#### **10/225 Essex County Council Correspondence**

- 10/225.1 Essex County Council (Chelmer Valley Park & Ride Site, junction with Realigned Pratts Farm Lane, Little Waltham) (Prohibition of Entry) Order 20\*\* - Deadline for comments on the proposal – 15 April 2011.
- 10/225.2 Consultation Exercise: Street Materials Guide, Design & Good Practice – Friday 18 March – 29 April 2011.
- 10/225.3 Notice of a property-level flood protection funding scheme for home owners (Department of Environment, Fisheries & Rural Affairs). Deadline for bid applications by parishes – 15 April 2011.
- 10/225.4 Notice of Official opening of Park & Ride (31 March 2011).

#### **10/226 Chelmsford Borough Council Correspondence**

- 10/226.1 Review of Polling Districts and Polling Places in Chelmsford ([www.chelmsford.gov.uk/2011review](http://www.chelmsford.gov.uk/2011review)). Closing date for comments is 30 April 11.

#### **10/227 General Correspondence**

- 10/227.1 Audit Commission - Notice of appointment of new Auditor.
- 10/227.2 Mid Essex Hospital Services – Broomfield Hospital – stakeholders invited to vote online from 28 March to 18 April 2011 to name seven wards after villages and hamlets in mid-Essex.
- 10/227.3 Courtesy copy of a letter addressed to the Surgery by a local resident complaining of unrectified damage to the grass verge by the Surgery.
- 10/227.4 Letter from a local resident organising a tribute for the late Les Taylor and requesting the Parish Council's support in a bid to the Borough Council to rename the playing field 'Taylor's Park'. Permission also sought to site a small stone memorial in the playing field.
- 10/227.5 Letter from a local resident supporting a local bid to rename the playing field 'Taylor's Park'.
- 10/227.6 Courtesy copy of a letter from Strutt & Parker to Chelmsford Borough Council regarding Whitbreads Farm – retrospective application for external alterations to the barn including new corrugated tin sheeting and vehicular open and over door ref. application no. 11/00303/FUL.
- 10/227.7 E mail from local resident giving notice of illegal logging/tree cutting near the Gt Leighs Road.

#### **10/228 Channels Development Update**

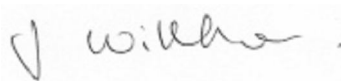
Finalisation of Parish Council response to the application

#### **10/229 Amenities Working Party Report**

#### **10/230 Surgery Garden Update**

- 10/231 Land Registration of land at playing field allotments.**  
Update.
- 10/232 Grass Cutting**  
Proposal to add grass triangle at the top of the slip road into the Street to the grass cutting contract. The quote for a fortnightly cut of the triangle of grass verge is £7.00 + vat.
- 10/233 Annual review of Clerk's Remuneration.**
- 10/234 Proposal by Cllr Jackie Ketley to write to the owners of Mid Essex Gravel to request that all lorries are netted to prevent littering.**
- 10/235 Clerk's Report**
- 10/236 Finance**
- 10/236.1 Payments for approval of £1666.92 listed below.
- 10/236.2 Current account balance of 17,596.19 at 28 February 2011. Estimated current account balance of £17,046.72 at 30 March 2011.
- 10/236.3 Bank of Ireland Deposit account balance £27.19 at 31 January 2011. Proposal to close the bank account and transfer balance to the Coop Current account. Redirection of the Vera Perkins Bequest interest has been diverted to the Coop current account.
- 10/236.4 Coop Guaranteed Investment Account deposit of £10,031. The Investment account is due to mature on 21 April 2011. Proposal to reinvest funds with an additional £5000 (representing the £5000 Derek Elliott bequest) from the Coop current account. Maturity Instruction Form to be signed by the account signatories.
- 10/236.5 Statement of Total Payments and Receipts for 2010/2011 presented.
- 10/237 Matters to be raised by members for the next agenda.**  
Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.
- 10/238 Presentation to Cllr Miles Howarth**
- 10/239 Closure**

Signed



30 March 2011

Apr 11 Payments

		Salary Mar11 less employee pension contribution.	327.27	0.00	327.27
05-Apr-11	Joanna Willsher	Office Allowance/mileage/stationery	52.59	2.39	54.98
05-Apr-11	Essex Pension Fund	Mar11 Employer/employee pension contrib.	75.72	0.00	75.72
05-Apr-11	Peter Brown	Mileage, stationery + public meeting leaflets	131.60	2.13	133.73
05-Apr-11	Lambert Smith Hampton	Lease - Blasford Hill Allotment Land	77.00	0.00	77.00
05-Apr-11	NRH Landscapes	Gardening Tidy Up Feb/Mar 11	341.48	68.30	409.78
05-Apr-11	JRB Enterprise	Litter Bin	203.00	40.60	243.60
05-Apr-11	EALC	EALC/NALC affiliation fee 2011/12	309.23	0.00	309.23
05-Apr-11	Memorial Hall	Vera Perkins Bequest Interest 2010/11	35.61	0.00	35.61
<b>Total</b>			<b>1553.50</b>	<b>113.42</b>	<b>1666.92</b>

## Clerk's Report

1. 2010/11 VAT return submitted to HMRC.
2. Clerk's Annual Pension return submitted to Essex Pension Fund.
3. New noticeboard ordered – delivery in 6-8 weeks.
4. Softplay repair kit ordered to repair damage to flooring by the playground slide.
5. Handyman instructed to treat the benches and Chatham Green noticeboard.