

# LITTLE WALTHAM PARISH COUNCIL



Clerk: Colin Robertshaw  
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CM3 1RB

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I hereby give notice that you are summoned to attend the Parish Council Meeting of Little Waltham Parish Council which will take place on Tuesday 5 January 2016 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:

## AGENDA

- 16/01 To receive any apologies for absence
- 16/02 Appointment of Clerk
- 16/03 Consideration of Minutes of 1 December 2015
- 16/04 Declarations of Interest
- 16/05 Public Forum- to receive any representations from the public
- 16/06 Parish Watch and Policing Report  
To consider matters arising from recent Parish Watch notifications.
- 16/07 Planning
  - 16/07.1 15/02019/FUL - 10 Sorrell Close - Front extension to the existing porch.  
Replacement of roof on the current existing porch.
  - 16/07.2 15/01950/FUL - Littlefields, Wheelers Hill - Replacement residential dwelling house
- 16/08 Planning Results
  - 16/08.1 15/01875/FUL - Land At Mid Essex Gravel Pits - Erection of substation.  
Application Permitted.
  - 16/08.2 15/01774/CLEUD - Site At Wheelers Farm Wheelers Hill - Dwellinghouse.  
Application Permitted.
  - 16/08.3 15/01616/FUL - Walnut Tree Cottage Domsey Lane - Single storey ground floor extension; first floor extension over existing garage; two storey front extension with porch canopy; internal alterations. Application Permitted.
- 16/09 Chelmsford Local Plan Consultation
  - 16/09.1 To consider appropriate actions following discussions with Broomfield Parish Council and the publication of the Consultation Draft.
  - 16/09.2 Joint Memorandum of Understanding
  - 16/09.3 To consider making a financial contribution to the Parish Councils' Working Group to fund consultant and legal advice.
- 16/10 Essex County Council Correspondence
- 16/11 Chelmsford City Council Correspondence
- 16/12 General Correspondence
- 16/13 Amenities Working Party Report

- 16/14 Parking on Brook Hill / The Street
- 16/15 Affordable Housing Project
- 16/16 Finance, Budget & Precept for 2016/17
- 16/16.1 Payments for approval of £1,125.81 below.
- 16/16.2 Current account balance to be reported at the meeting.
- 16/16.3 To approve budget and level of precept for 2016/17
- 16/16.4 Allotment Rent for 2016
- 16/17 Domsey Lane and Pratts Farm Lane
- 16/18 Matters to be raised by members for the next agenda.  
Please note that no decisions can be lawfully made under this item. LGA 1972  
Schedule 12 10(2)(b) states that business must be specified, therefore the Council  
cannot lawfully raise matters for decision.
- 16/19 Closure

C. Robertshaw – Clerk

31<sup>st</sup> December 2015

| <b>Payee</b>          | <b>Item</b>               | <b>£</b>       | <b>VAT</b>   | <b>Total</b>   |
|-----------------------|---------------------------|----------------|--------------|----------------|
| Pleshey Tree Services | Winckford Close tree work | 255.00         | 51.00        | 306.00         |
| DW Maintenance        | Gardening (Dec)           | 229.16         | 0.00         | 229.16         |
| Clerk                 | Salary                    | 355.85         | 0.00         | 355.85         |
| Clerk                 | Mileage 40 x 45p)         | 18.00          | 0.00         | 18.00          |
| HMRC                  | PAYE (Nov)                | 88.80          | 0.00         | 88.80          |
| LW Memorial Hall      | LWPC Hall Hire            | 78.50          | 0.00         | 78.50          |
| LW Memorial Hall      | Good Companions Hall Hire | 49.50          | 0.00         | 49.50          |
| <b><u>Total</u></b>   |                           | <b>1074.81</b> | <b>51.00</b> | <b>1125.81</b> |