

# LITTLE WALTHAM PARISH COUNCIL



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I hereby give notice that you are summoned to attend the Annual Parish Council Meeting of Little Waltham Parish Council which will take place on Tuesday 1 July 2014 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:

## AGENDA

- 14/113 To receive any apologies for absence
- 14/114 Consideration of Minutes of 3 June 2014  
In addition to considering the Minute for 3 June 2014, the Chairman has received a request to consider an amendment to those Minutes published for the May 2014 meeting in the interests of accuracy.
- 14/115 Declarations of Interest
- 14/116 Public Forum- to receive any representations from the public
- 14/117 Neighbourhood Policing Team – Report
- 14/118 Planning
  - 14/118.1 14/00866/FUL - Little Waltham Meadows, Back Lane - Riverine restoration project involving engineering works to create a new back channel, three settlement ponds/pools and installation of two water control structures.
  - 14/118.2 14/00909/FUL - 1 Alsteads Barn, Alsteads Farm, Leighs Road - Single storey side extension to existing open bay cart lodge.
  - 14/118.3 14/00839/FUL - Albion House, Braintree Road - Retrospective planning application for the installation of a front boundary fence and entrance gates.
  - 14/118.4 14/00980/FUL - 112 The Street - To demolish existing pre-fab. concrete garage and replace with timber frame, slate roof garage using existing foot-print.
  - 14/118.5 14/00961/FUL - Foxtons 23, The Street - Description of works: Removal of existing garage and workshop and construction of new open car port and maintenance shed.
  - 14/118.6 14/01019/FUL & 14/01019/LBC - The Wilderness, Leighs Road - Restoration of annexe cottage, including demolition of existing garage & construction of new single side extension, new thatched roof & front dormer window & alterations to fenestration. Construction of glazed walkway, linked annexe to main dwellinghouse. Alterations to existing house including new door to create access link & demolition of chimney.
  - 14/118.7 14/00998/FUL - 1 Manor Crescent - Part retrospective application for a loft conversion including dormer windows. Single storey rear extension.
  - 14/118.8 14/01026/FUL - Baileys Cottage, Chatham Green - Removal of Condition 3 of the planning application CHL/520/91 which has removed permitted development rights to extend the property.
- 14/119 Planning Results
  - 14/119.1 14/00673/FUL - Tepari, Braintree Road - Demolition of existing shed and car port and construction of single storey side extension. Application Permitted.

- 14/119.2 14/00645/FUL – 100 The Street - Removal of condition 11 of planning permission 13/01139/FUL (Part retrospective application for change of use from A1 (shop) use to mixed use comprising class A1 and A3 (tea room) use, including internal alterations, alterations to the chimney + landscaping) to remove the extraction system.  
Application Permitted
- 14/119.3 14/00423/FUL - Hallfield House, Back Lane - Remove existing link between garage & dwelling. Re-cladding of existing dwelling. Sun deck extension to first floor side/rear of existing dwelling. Construction of part single, part two storey side extension including first floor balcony and glazed link to existing dwelling with front canopy porch. Alterations to fenestration. Construction of 1.8m high entrance gate.  
Application Permitted.
- 14/120 Essex County Council Correspondence
- 14/120.1 E.mail regarding participation in the Salt Bag Scheme. The Clerk will report. For decision.
- 14/121 Chelmsford City Council Correspondence - None received.
- 14/121.1 Drakes Lane Travellers Site proposals. To consider any response received to the letter from LWPC to the City Council.
- 14/122 General Correspondence
- 14/122.1 Email from resident regarding overhanging vegetation and high hedge growth on Brook Hill by the cricket ground.
- 14/122.2 Dog Waste Bag Distribution. Email from Mr Clive Mortimore of 27 Brook Hill notifying that he is taking over the distribution from Mr Seymour. For information.
- 14/123 Amenities Working Party Report  
The Working party will report on the findings of the annual safety inspection of the play area.
- 14/124 Replacement Football Goals  
The Clerk will provide an update.
- 14/125 Affordable Housing Project  
The Clerk will provide an update.
- 14/126 Little Waltham Memorial Hall
- 14/127 Finance
- 14/127.1 Payments for approval of £2071.41 listed below.
- 14/127.2 Current account balance to be reported at the meeting.
- 14/128 Matters to be raised by members for the next agenda.  
Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.
- 14/129 Closure

Payee	Item	£	VAT	Total
AT Fuller	Surgery Garden	32.00	0.00	32.00
Rural Community Council of Essex	Annual Membership	55.00	11.00	66.00
Playsafety Ltd	Playground inspection	77.00	15.40	92.40
MD Landscapes	Grass Cutting (May)	351.00	70.20	421.20
DW Maintenance	Gardening	229.16	0.00	229.16
Clerk	Salary	335.77	0.00	335.77
Clerk	Mileage (40 x 45p)	18.00	0.00	18.00
HMRC	PAYE	84.00	0.00	84.00
Pleshey Tree Services	Tree Work	460.00	92.00	552.00
Wicksteed playgrounds	Replacement Equipment	200.73	40.15	240.88
<b>Total</b>		<b>1842.66</b>	<b>228.75</b>	<b>2071.41</b>

<b>Receipts</b>	<b>Source</b>	<b>Type</b>	<b>£</b>
04/04/2014	Coop Bank	Interest	4.69
16/04/2014	VP Bequest	VP Bequest	25.63
29/04/2014	Chelmsford CC	Precept	9434.50
01/05/2014	various	allotment rental	13.50
02/05/2014	Coop Bank	Interest	4.36