

LITTLE WALTHAM PARISH COUNCIL



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I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Tuesday 6 July 2010 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:-

AGENDA

10/49 To receive any apologies for absence

10/50 Consideration of Minutes of 1 June 2010

10/51 Declarations of Interest

10/52 Public Forum- to receive any representations from the public

10/53 Neighbourhood Policing Team – Report

10/54 Planning

10/54.1 10/00911/FUL and 10/00912/LBC - Little Waltham Lodge, Main Road – Proposal - Demolition of outbuildings and construction of garden room and open pergola and link with associated landscaping works and alterations. (Amendment to permission ref 10/00409/FUL and 10/00410/LBC)

10/54.2 10/00895/FUL – Fairybridge, Domsey Lane – Proposal - Amendment to permission 09/00051/FUL (replacement dwelling) and garaging and construction of stabling for ancillary use to main dwelling. Revisions to dormer windows, fenestration, chimney and roof of garage.

10/54.3 10/00985/FUL - Ash Tree Stud Farm, Main Road – Proposal - Retrospective application for temporary fencing along footpath (footpath no. 456).

10/54.4 10/00794/FUL - The Surgery 30 Brook Hill - Provision of 2 no. temporary cabins to accommodate general practice dispensary and consulting rooms with ancillary WC facilities.

10/54.5 10/00787/FUL - The Bungalow Chatham Green - Replacement dwelling with detached cartlodge.

10/54.6 Appeal lodged re land adjacent to 19 Church Hill, Little Waltham (10/00375/OUT)

10/54.7 ESS/19/10/CHL - Regiment Way Golf Centre – Proposal – Importation of 40,000 cubic metres of inert waste to allow for the creation of additional mounding to delineate fairways – the extension of an existing bund around the driving range – extension of car park to provide an additional 51 spaces.

10/55 Planning Results

10/00588/FUL - 98 The Street - External alterations to outbuilding - Application Permitted.

10/56 Essex County Council Correspondence

10/56.1 Pratts Farm Lane & A130 Essex Regiment Way Temporary Prohibition of Traffic Order 2010 and Temporary 40mph Speed Limit Order 2010.

- 10/56.2 Notice of revised timetables for the Mobile Library Service with effect from 30 June 2010.
- 10/56.3 Parish Paths Partnership Scheme – proposal form for completion to enable funding allocation and to assess the Council's current level of involvement within the scheme.

10/57 Chelmsford Borough Council Correspondence

- 10/57.1 Confirmation and posters/flyers received for the Summer Parish Sports Programme in Little Waltham (Thursday 5 August 2010 - 9.30am - noon) – offer of no charge to the Council if the event is cancelled on the day due to lack of participants.
- 10/57.2 Reply received to Parish Council's recent letter regarding Ash Tree Stud Farm and Policy DC9 regarding development proposals within Green Wedges.
- 10/57.3 Update on current enforcement cases received.
- 10/57.4 Update on encroachment in the playing field allotments. Borough Council request Parish Council's permission to cut back and clear the overgrown vegetation by the stream to allow a clear view of the boundary.
- 10/57.5 Copy of Chelmsford Borough Council's submission of the North Chelmsford Area Action Plan received.

10/58 General Correspondence

- 10/58.1 Thank you message received from the Little Waltham Gardening Club – orchids growing well in areas which the Council agreed to protect from grass cutting.
- 10/58.2 Rural Broadband Partnership - High-Speed Broadband 'Parish Need Survey' to be completed at meeting to agree on whether the quality of broadband in the Parish is adequate, below adequate or unknown.
- 10/58.3 Request by local resident for the Council to support a new bus stop at the corner of Whitbreads Farm Lane and the A131.
- 10/58.4 Local resident has asked if there are any plans to upgrade the old bus shelter at Chatham Green (Chelmsford direction) and to highlight the lack of bus shelter in the Braintree direction.
- 10/58.5 Permission received from the Chelmsford Diocesan Board of Finance to install a dog bin in the Glebe Field. Licence containing indemnities to be signed and dated by the Clerk with approval from the Council.
- 10/58.6 Invitation from St Martin's Church to the Flower Festival – 11 & 12 September 2010.

10/59 Wheelers Hill

Update on Boot Fair activity.

10/60 Amenities Working Party Report

General update and consideration of the May 2010 Rospa play area inspection report.

10/61 Flowerbed bordering Doctor's Surgery on Brook Hill.

Proposal to add this area to the gardening maintenance contractor's worksheet. Initial tidy up at a cost of £51 + VAT, and then £17 + VAT for fortnightly maintenance or £25.50 + VAT for 4 weekly maintenance.

10/62 Grass Cutting

Proposal to take over responsibility from Essex County Council for the grass verge at the entrance to the street off the A130 near the school. Quote for £20 per cut + VAT received from the Parish Council's existing contractors.

10/63 White Hart bus shelter.

Discuss replacement of existing shelter as a project.

10/64 Cricket Club members parking on playing field.

Discuss action to be taken. Clerk to report on risk assessment.

10/65 Community Service Placements

Discuss/agree tasks suitable for assignment.

10/66 Fire drill

A request has been made by the Memorial Hall Committee for all user groups to carry out a fire drill during a meeting.

10/67 Clerk's Report – see Appendix A**10/68 Finance**

10/68.1 Payments for approval of listed below.

10/68.2 Current account balance £16,476.70 at 28 June 2010.

10/68.3 Guaranteed Investment Account deposit of £10,000 to mature 22/10/2010.

10/68.4 Bank of Ireland Deposit account balance £27.19 at 1 June 2010. Proposal to close this account once the Vera Perkins Bequest dividends have been redirected to the Coop current account. Authorised signatories of the original stock to sign a mandate to authorise future payments of dividends to the Coop current account.

10/70 Matters to be raised by members for the next agenda.

Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

10/71 Closure

| July 10 | | | | | |
|-----------------|-----------------------------|---|----------------|---------------|----------------|
| Payments | | | | | |
| 01-Jul-10 | Jo Willsher | Salary | 347.79 | 0.00 | 347.79 |
| 01-Jul-10 | Jo Willsher | Office Allowance/Inkjet cartridges | 65.02 | 0.00 | 65.02 |
| 01-Jul-10 | Chelmsford Borough Council | Dog bin installation Back Lane Dec 2007 | 65.92 | 11.54 | 77.46 |
| 01-Jul-10 | Chelmsford Borough Council | Whitsun Parish Sports Programme | 75.00 | 0.00 | 75.00 |
| 01-Jul-10 | MD Landscapes | Grass Cutting 06/13/20/27 May & 1 June 2010 | 310.00 | 54.25 | 364.25 |
| 01-Jul-10 | MD Landscapes | Grass Cutting 01/03/11/18/25 June 2010 | 335.00 | 58.63 | 393.63 |
| 01-Jul-10 | NRH Landscapes | Gardening tidy up May 2010 | 720.38 | 126.07 | 846.45 |
| 01-Jul-10 | Rural Comm Council of Essex | Annual subscription | 55.00 | 0.00 | 55.00 |
| 01-Jul-10 | Mr T Payne | Handyman - repair work | 183.00 | 0.00 | 183.00 |
| 01-Jul-10 | Playsafety Ltd | Annual Rospa Playground Inspection | 72.00 | 12.61 | 84.61 |
| 01-Jul-10 | Peter Brown | Mileage & Expenses | 92.47 | 0.00 | 92.47 |
| Total | | | 2321.58 | 263.10 | 2584.68 |
| Jul 10 Receipts | | | | | |
| 01-Jul-10 | Allianz Insurance | Insurance Claim - springer | 275.00 | 0.00 | 275.00 |
| 01-Jul-10 | M Seymour | Hard Play area cash hires | 60.00 | 0.00 | 60.00 |
| Total | | | 335.00 | 0.00 | 335.00 |

Signed

J Willsher

30 June 2010

Clerks Report – Appendix A (with agenda reference numbers.)

1. End of Year Accounts/Annual Return and other council records collated and are being inspected by the Internal Auditor as at 29 June 2010. Annual return to be filed with the External Auditor by 18 July 2010 once signed off by the Internal Auditor.
2. Item 10/11.2 – Entry to Best Kept Playing Fields Competition 2010 submitted –
3. Item 10/12 – handyman instructed to carry out repairs to springer and bus shelter. Work completed.
4. Item 10/29 – letters sent to CBC Environmental Health Dept & Anglian Water in respect of local resident's sewer problem.
5. Item 10/33.4 – e mail sent to local resident informing of letter of decline from ECC re a footpath to the bus stop near Whitbreads Farm.
6. Item 10/40 – letter sent to ECC re road safety and parking issues near the primary school.
7. Item 10/41 - risk assessment of cricket field parking carried out.