

LITTLE WALTHAM PARISH COUNCIL



Clerk: Colin Robertshaw
8 Upper Moors
Great Waltham
Chelmsford
CM3 1RB

Phone/text: 07999 260 575
littlewaltham@gmail.com
www.littlewaltham.org

I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Wednesday 13 June 2012 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:

AGENDA

- 12/93 To receive any apologies for absence
- 12/94 Consideration of Minutes of 1 May 2012
- 12/95 Declarations of Interest
- 12/96 Public Forum - to receive any representations from the public
- 12/97 Neighbourhood Policing Team – Report
- 12/98 Planning
 - 12/98.1 12/00710/FUL -Redbrick Cottages - Blasford Hill - Front porch.
 - 12/98.2 ESS/20/12/CHL – Mid Essex Gravel, Essex Regiment Way – storage outside of wood on land adjacent to the south of the existing waste transfer building for a temporary period until 28 Feb 2014
 - 12/98.3 12/00726/FUL - Domsey House - Domsey Lane – Amendment to planning permission 10/00895/FUL (Replacement dwelling and garaging and construction of stabling for ancillary use to main dwelling. Revisions to dormer windows, fenestration, chimney and roof of garage) Revisions to stable block appearance
 - 12/98.4 12/00737/FUL – Boscombe, Cranham Road - 3 bay cart lodge with front and rear dormer windows and rear conservatory - Detached two bay timber framed garage
 - 12/98.5 12/05543/CAT - 58 The Street - Horse Chestnut (T1 on plan) - rear garden - crown reduce by 2 - 3m
 - 12/98.6 12/00799/FUL - Toveglen Ltd, Drakes Lane Industrial Estate - Variation of condition 4 of permission reference CHL/2163/79 to allow any occupier to store goods, materials, plant and machinery.
 - 12/98.7 12/00800/FUL - Toveglen Ltd, Drakes Lane Industrial Estate - Variation of condition 4 of permission reference CHL/1281/81 to allow any occupier to store goods, materials, plant and machinery.
- 12/99 Planning Results
 - 12/99.1 12/00346/FUL -land adjacent To 19 Church Hill - Change of use of land adjacent to 19 Church Hill to use as garden land. Permitted
 - 12/99.2 12/00414/FUL - Liberty Hall, Chatham Green - Single storey side extension and landscape work to rear garden. Refused
 - 12/99.3 12/00415/LBC - Liberty Hall, Chatham Green - Single storey side extension and landscape work to rear garden. Refused
 - 12/99.4 12/00465/FUL - The Thimble 71 The Street - Demolition of existing garage and side building & construction of a new garden room. Permitted
- 12/100 Essex County Council Correspondence

- 12/100.1 Letter regarding 40mph speed limit on Chelmsford Road, Great Waltham/Little Waltham. The Clerk will provide a briefing and observations are invited.
- 12/101 Chelmsford Borough Council Correspondence
 12/101.1 Planning Questionnaire - The Council is currently reviewing how they engage with town and parish councils during the planning process. The Council is invited to submit comments in response. The Clerk will provide a briefing.
- 12/102 General Correspondence
 12/102.1 Audit Commission consultation on the appointment of Littlejohn LLP to audit the annual return for five years from 2012/13.
- 12/103 Amenities Working Party Report
- 12/104 Highways Matters (item requested at the May meeting)
- 12/105 Finance
 12/105.1 Review and confirmation of insurance cover of insured risks.
 12/105.2 Annual Risk Assessment Review for approval.
 12/105.3 End of Year Accounts for Approval with revised statement of payments and receipts for the year ended 31 March 2012
 12/105.4 Annual Return for the year ended 31 March 2012 for signing – Approval of Accounting Statements and approval of the Annual Governance Statements.
 12/105.5 Payments for approval of £3644.67 listed below.
 12/105.6 Current account balance of £29042.36 at 30 April 2012.
- 12/106 Matters to be raised by members for the next agenda.
 Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.
- 12/107 Closure



Signed

6 June 2012

June Payments	Payee	Item	£	VAT	Total
	MDL Landscapes	Grass Cutting (April)	324.00	64.80	388.80
	MDL Landscapes	Grass Cutting (May)	259.00	51.80	310.80
	NRH Landscapes	Gardening / Maintenance Works	383.48	76.70	460.18
	Sally Smith	Emptying and replanting planters etc	299.00	0.00	299.00
	Clerk	Printer Ink & Paper etc	54.40	10.88	65.28
	Clerk	Mileage (25)	11.25	0.00	11.25
	Clerk	Wages (incl: 12 hrs O/T)	363.78	0.00	363.78
	HMRC	PAYE	90.94	0.00	90.94
	AON	Insurance (reimbursement to C. Robertshaw)	1618.91	0.00	1618.91
	P.Brown	Web Domain Renewal	8.33	1.66	9.99
	P.Brown	Materials for goalpost repair	21.45	4.29	25.74
	Total				3644.67

June Receipts	Payee	Item	£	VAT	Total
	Coop Bank	Interest	3.04	0.00	3.04
	VP Request	Bequest	24.11	0.00	24.11
	CBC	Precept	9024.00	0.00	9024.00
	Total				9051.25