

LITTLE WALTHAM PARISH COUNCIL



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I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Tuesday 1 June 2010 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:-

AGENDA

- 10/26 To receive any apologies for absence**
- 10/27 Consideration of Minutes of 4 May 2010**
- 10/28 Declarations of Interest**
- 10/29 Public Forum- to receive any representations from the public**
- 10/30 Neighbourhood Policing Team – Report**
- 10/31 Planning**
 - 10/31.1 10/00736/LBC and 10/00735/FUL - Site At Former 30 The Street - Construction of replacement attached dwelling. Extensions and alterations to Bakery House (revision to approved applications 09/01642/FUL and 09/01643/LBC)
 - 10/31.2 10/00656/FUL - Chatham Cottage Chatham Green - Replacement detached garage with studio room in roof.
- 10/32 Planning Results**
 - 10/32.1 10/05537/CAT - 13 Winckford Close - Hawthorn x 2 - rear garden of property – coppice - No Objection trees in Conservation Areas
 - 10/32.2 10/00456/FUL - The Surgery 30 Brook Hill - Provision of temporary portakabin to accommodate general practice dispensary and consulting room - Application Withdrawn.
 - 10/32.3 10/00439/FUL - 8 Chapel Drive - Two storey side and front extensions - Application Permitted.
 - 10/32.4 10/00410/LBC & 10/00409/FUL - Little Waltham Lodge Main Road - Demolition of outbuildings and construction of garden room and open pergola and link with associated - Application Permitted.
 - 10/32.5 10/05533/CAT - 69 The Street - Oak - rear boundary - reduce the crown by approximately 30% (2-2.5m), clean the crown of major deadwood - No Objection trees in Conservation Areas
 - 10/32.6 10/00375/OUT - Land Adjacent 19 Church Hill - New single storey two bedroom dwelling - Application Refused.
- 10/33 Essex County Council Correspondence**
 - 10/33.1 Copy of the Public Notice received – The Essex County Council (Whitbreads Farm Lane, Little Waltham) (Temporary Prohibition of Traffic) Order 2010.
 - 10/33.2 Request to organise litter picking for 'Love Where You Live Week' running 7 – 14 June 2010.
 - 10/33.3 Highways Community Infrastructure Fund (HCIF) – scheme to cease following delivery of this year's programme. Letter dated 24 May 2010
 - 10/33.4 A131 – Request for footpath from Whitbreads Farm turning to Chatham Green bus

stops declined. Future requests to be submitted under Localism Fund scheme request list. Letter dated 10 May 2010.

10/34 Chelmsford Borough Council Correspondence

- 10/34.1 Update on dates of next steps in the North Chelmsford Area Action Plan.
- 10/34.2 Wheelers Farm – banner sign removed on 12 May 2010 by enforcement officers.

10/35 General Correspondence

- 10/35.1 Notice of Publication of Braintree District Council Core Strategy Submission Draft Any representations to be received by 24 June 2010.
- 10/35.2 Invite for Councillors who attended the Councillor training course to come to the EALC's Annual General Meeting at Foakes Hall, Great Dunmow on 29 September 2010 to be presented with a certificate.
- 10/35.3 Letter of introduction from Jo Metson as Village Agent for Little Waltham.
- 10/35.4 Resident's letter re ongoing breach of planning conditions at Whitbreads Farm, Chatham Green.
- 10/35.5 Resident's thank you card re new football goals.
- 10/35.6 Resident's letter re general traffic issues.

10/36 Wheelers Hill

Update on Boot Fair activity.

10/37 Proposal to purchase picnic tables for playground area.

10/38 White Hart bus shelter.

Discuss replacement of existing shelter as a project.

10/39 Boreham Airfield Memorial Service.

Motion to agree a S137 payment (Local Government Act 1972) to purchase a wreath for attending Councillors to lay at the service.

10/40 Traffic Issues

Discuss traffic issues affecting the primary school to include consideration of a resident's request for support for a zebra crossing near the junction of The Street and Brook Hill and the potential widening of the slip road off the A130.

10/41 Cricket Club members parking on playing field.

Discuss action to be taken.

10/42 Motion proposed to purchase or contribute towards a clock or other memorial for the cricket pavilion in memory of Les Taylor.

10/43 Noticeboards

Purchase of new noticeboard for approval. Permission received from Highways Department to install a noticeboard adjacent to the bus shelter on Main Road (Chelmsford direction).

10/44 Management of the Woodland Triangle

Update.

10/45 Clerk's Report – see Appendix A

10/46 Finance

- 10/46.1 Payments for approval of listed below.
- 10/46.2 Current account balance £20,046.41 at 22 May 2010.
- 10/46.3 Guaranteed Investment Account deposit of £10,000 to mature 22/10/2010.
- 10/46.4 Deposit account balance £5.30 at 22 May 2010.
- 10/46.5 Annual Risk Assessment Review for approval.
- 10/46.6 End of Year Accounts for Approval with revised statement of payments and receipts for the year ended 31 March 2010.
- 10/46.7 Annual Return for the year ended 31 March 2010 for signing – Approval of Accounting Statements and approval of the Annual Governance Statements.

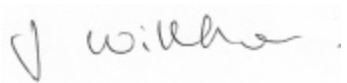
10/47 Matters to be raised by members for the next agenda.

Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

10/48 Closure

Jun 10					
Payments					
01-Jun-10	Chelmsford Borough Council	Lease of playing field land	30.00	0.00	30.00
01-Jun-10	Lambert Smith Hampton	Lease of Blasford Hill Allotment Land	77.00	0.00	77.00
01-Jun-10	Information Commissioner's Office	Data Protection Act Annual Registration	35.00	0.00	35.00
01-Jun-10	Jo Willsher	Salary	347.79	0.00	347.79
01-Jun-10	Jo Willsher	Office Allow/Mobile Top Up/Mileage 6 miles*40p	59.44	0.00	59.44
01-Jun-10	EALC	Councillor Training Course	410.60	0.00	410.60
01-Jun-10	NRH Landscapes	Gardening tidy up - April 2010	128.24	22.44	150.68
01-Jun-10	MD Landscapes	Grass Cutting 08/15/22/30 April 2010	310.00	54.25	364.25
01-Jun-10	B W Sturman	Neighbourhood Watch grant	23.95	0.00	23.95
01-Jun-10	Sports Warehouse	Football Goals	1218.47	213.23	1431.70
01-Jun-10	Mrs M Khoshuei	Allotment Fee Refund 2010	10.00	0.00	10.00
01-Jun-10	Playquip Leisure	New Springer - Playground Equipment	667.00	116.73	783.73
Total			3317.49	406.65	3724.14
Jun 10					
Receipts					
01-Jun-10	HMRC	VAT refund	2012.24	0.00	2012.24
01-Jun-10	Mr G Willsher	Allotment Fee 2010	10.00	0.00	10.00
Total			2022.24	0.00	2022.24

Signed



25 May 2010

Clerks Report – Appendix A (with agenda reference numbers.)

1. Employer Annual Return submitted online.
2. End of Year Accounts/Annual Return prepared for signing – statutory notice displayed in noticeboards.
3. Item 10/11.2 – Entry to Best Kept Playing Fields Competition 2010 submitted.
4. Permission given to the School for fete adverts to be erected on grass verges by village entrances.
5. Item 10/12 – handyman instructed to carry out repairs to springer and bus shelter. Quote obtained from garden contractors for cutting back of brambles.
6. Item 10/14 – letter sent to Planning Policy department re fence along footpath at Ash Tree Stud Farm.
7. Letter sent to the Diocese of Chelmsford requesting permission for a new dog bin on the Glebe Field.
8. New football goals and whale springer installed.