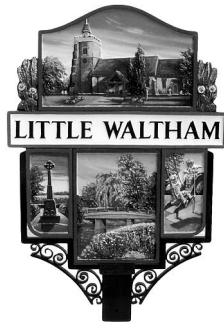


LITTLE WALTHAM PARISH COUNCIL



Clerk: Mrs Joanna Willsher
144 The Street
Little Waltham
Chelmsford
CM3 3NY

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I hereby give notice that you are summoned to attend the Annual Parish Council meeting of Little Waltham Parish Council which will take place on Tuesday 17 May 2011 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:-

AGENDA

- 11/1 Election of Chairman**
- 11/2 Election of Vice-Chairman**
- 11/3 Delivery by Councillors of their Declarations of Acceptance of Office.**
- 11/4 Co-option arrangements for two casual vacancies post election & Election of Committees**
 - Planning Working Party
 - Amenities Working Party
 - Memorial Hall Committee Representative
 - Poole & Aley Charity Representatives
 - Primary School link person
 - ACDPC
 - Neighbourhood Action Panel
- 11/5 To receive any apologies for absence**
- 11/6 Consideration of Minutes of 1 April 2011**
- 11/7 Declarations of Interest**
- 11/8 Public Forum- to receive any representations from the public**
- 11/9 Planning**
 - 11/9.1 11/00712/FUL - Thorleys Maltings Blasford Hill - Photovoltaic panels installed on garage roof and stand alone panels adjacent.
 - 11/9.2 11/00649/FUL - Little Waltham Lodge Main Road - Construction of detached garage building, new access gates & associated landscaping works & screen e...
 - 11/9.3 11/00659/FUL - Land East Of Shoulderstick Haul Wheelers Hill - Alterations to existing stable implement & storage building, replacement stables & associated landscaping.
 - 11/9.4 11/05078/TPO - Little Waltham Hall Brook Hill - Scots Pine (T1 1999/012) - between Little Waltham Hall and Coach House - remove the four lowest branches
 - 11/9.5 11/00631/FUL - The Cottage Main Road - Single storey rear extension.
 - 11/9.6 11/00577/FUL - Brooklands Sheepcotes Lane - Amendment to permission reference 10/01176/FUL (Two storey side extension and side porch. Glazed roof to front elevation.
 - 11/9.7 11/00671/LBC & 11/00637/FUL - 10 Chatham Green - Installation of solar P.V. panels on barn roof and garage roof. Alterations of garage gable end to half hip and gablet.
 - 11/9.8 11/00588/LBC & 11/00587/FUL - 93 The Street - Balcony at south west end of stables building, replacement of rooflight with conservation rooflight...
 - 11/9.9 11/00506/FUL - Sheepcotes Farm Sheepcotes Lane - Relocation of grain dryer from

- Alsteads Farm to Sheepcotes Farm.
- 11/9.10 11/00597/LBC - Laburnum Cottage Blasford Hill - Formation of 2.8m wide opening in boundary wall and construction of hard standing for one vehicle.
- 11/9.11 ESS/18/11/CHL and 11/00583/CM - Regiment Way Golf Centre Pratts Farm Lane - application to import 13,000 cubic metres of inert waste to extend the existing bund around the driving range. (application is a re-submission of ESS/19/10/CHL).
- 11/9.12 11/00550/FUL - Little Drakes, Drakes Lane - Demolition of existing dwelling and construction of two storey detached dwelling with associated soft landscaping and resurfacing of driveway.
- 11/9.13 11/00568/FUL - 42 The Street - Retrospective application for raising the tow path by approx. 300mm and constructing a retaining wall.

11/10 Planning Results

- 11/10.1 11/00410/FUL - The Surgery 30 Brook Hill - Installation of external plant / equipment: comprising air source heat pump unit - Application Permitted
- 11/10.2 11/00431/FUL - Land Opposite Mid Essex Gravel Pits Ltd Essex Regiment Way - Retrospective application for stabilisation of existing track with concrete and tarmac. - Application Permitted
- 11/10.3 11/00400/LBC & 11/00399/FUL - 2 - 6 Brook Hill - Single storey rear extension & alterations & refurbishment works of existing attached outbuilding - Application Permitted
- 11/10.4 11/05531/CAT - 60 The Street - T1: Horse Chestnut tree - Fell because of large cavity, included bark and signs of Bleeding Canker - No Objection trees in Con Areas
- 11/10.5 ESS/12/11//CHL & 11/00310/CM - Mid Essex Gravel Pits Ltd Essex Regiment Way - Retrospective application for the continued use of the warehouse waste transfer and recycling station - Essex County Council approval.
- 11/10.6 11/00303/FUL - Whitbreads Farm Chatham Green - Retrospective application for external alterations to the barn including new corrugated tin sheeting - Application Permitted
- 11/10.7 11/00244/FUL - Blenheim Cottage Back Lane - Demolition of existing dwelling, relocation of domestic curtilage & construction of a replacement 2-... Application Permitted
- 11/10.8 11/00231/FUL - Laburnum Cottage Blasford Hill - New vehicular crossover - Application Permitted
- 11/10.9 11/00259/FUL - 10 Chatham Green - Installation of solar P.V. panels on garage roof. - Application Withdrawn
- 11/10.10 11/00070/FUL - 90 Brook Hill - Installation of air source heat pump to provide heat supply to new system of radiator emitters - Application Permitted

11/11 Essex County Council Correspondence

- 11/11.1 County Cllr John Aldridge – complaint received from a local resident about car parking on the corner of Brook Hill by The Street. Support for yellow lines on this section sought from the Parish Council.

11/12 Chelmsford Borough Council Correspondence

- 11/12.1 North Chelmsford Area Action Plan "Planning for Growth" Ministerial Statement. Comments deadline 4.45pm Monday 23 May 2011
- 11/12.2 Chelmsford City Bid Application – support sought from the Parish Council.
- 11/12.3 Mayor's Office – Invitation to attend the Annual Civic Service at Chelmsford Cathedral on Sunday 19 June 2011 at 11.15am.
- 11/12.4 Borough Council Election results.

11/13 General Correspondence

- 11/13.1 Essex Playing Fields Association – invitation to enter Best Kept Playing Field Competition 2011. Fee of £10 to enter.
- 11/13.2 Malcolm Taylor – thank you note.

11/14 Amenities Working Party Report

11/15 Surgery Garden Update

11/16 Care of the Woodland Triangle – Discussion

11/17 Proposal to replace Parish laptop computer

Estimated cost £400 - £450.

11/18 Proposal to purchase grit bin for Chatham Green (net cost £82.50) & 875KG rocksalt (net cost £138.25)

11/19 Clerk's Report

11/20 Finance

11/20.1 Payments for approval of £5602 listed below.

11/20.2 Current account balance of £26,296.28 at 28 April 2011. Estimated current account balance of £25,914.03 at 10 May 2011.

11/20.3 Coop Guaranteed Investment Account deposit of £10,031 at 9 May 2011.

11/20.4 Review and confirmation of insurance cover of insured risks.

11/20.5 Annual Risk Assessment Review for approval.

11/20.6 End of Year Accounts for Approval with revised statement of payments and receipts for the year ended 31 March 2011.

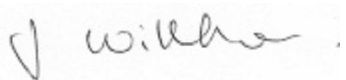
11/20.7 Annual Return for the year ended 31 March 2011 for signing – Approval of Accounting Statements and approval of the Annual Governance Statements.

11/21 Matters to be raised by members for the next agenda.

Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

11/22 Closure

Signed



11 May 2011

May 11
Payments

		Salary Apr11 less employee pension contrib.	339.49	0.00	339.49
17-Apr-11	Joanna Willsher	Office Allowance/mileage/broadband Apr11 Employer/employee pension contrib.	62.70	0.00	62.70
17-Apr-11	Essex Pension Fund	Council Insurance Renewal	74.58	0.00	74.58
17-Apr-11	Aon	Data Protection Register Renewal	1692.55	0.00	1692.55
17-Apr-11	The Information Commissioner	LWPC Hall Hire 1st Quarter	35.00	0.00	35.00
17-Apr-11	Memorial Hall	Good Companions Hall Hire 1st Quarter	45.30	0.00	45.30
17-Apr-11	Memorial Hall	Wet-Pour Repair Kit	24.40	0.00	24.40
17-Apr-11	Soft Play Surfaces Ltd	Grass Cutting March & April 11	75.00	15.00	90.00
17-Apr-11	MD Landscapes	Gardening Tidy Up April 11	545.00	109.00	654.00
17-Apr-11	NRH Landscapes	Surgery Garden Tidy Up 5 hours April 11	128.24	25.65	153.89
17-Apr-11	Mr Fuller	Water Bill Blasford Hill Allotments	40.00	0.00	40.00
17-Apr-11	Essex & Suffolk Water	Noticeboard	18.95	0.00	18.95
17-Apr-11	Greenbarnes Ltd		1975.94	395.20	2371.14
Total			5057.15	544.85	5602.00

May 11
Receipts

18/04/2011	Vera Perkins Bequest	Vera Perkins Bequest	22.92	0.00	22.92
05/04/2011	Coop Current Account	Interest	2.42	0.00	2.42
28/04/2011	CBC	1st Precept Instalment	9024.00	0.00	9024.00
Total			9049.34	0.00	9049.34

Clerk's Report

1. Correspondence arising out of April's meeting completed.
2. Handyman has installed new noticeboard (lettering on headboard needed), old noticeboard to be installed on Main Road on 12/5/11. Teak seats have been oiled twice.
3. Internal audit arranged for 18/5/11