

LITTLE WALTHAM PARISH COUNCIL



Clerk: Colin Robertshaw
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Great Waltham
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I hereby give notice that you are summoned to attend the Annual Parish Council Meeting of Little Waltham Parish Council which will take place on Tuesday 7 May 2013 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:

AGENDA

- 13/70 Election of Chairman
- 13/71 Election of Vice-Chairman
- 13/72 Election of Committees
 - Planning Working Party
 - Amenities Working Party
 - Memorial Hall Committee Representative
 - Poole & Aleyn Charity Representatives
 - Primary School link person
 - ACDPC
 - Neighbourhood Action Panel
- 13/73 To receive any apologies for absence
- 13/74 Consideration of Minutes of 2 April 2013
- 13/75 Declarations of Interest
- 13/76 Public Forum- to receive any representations from the public
- 13/77 Neighbourhood Policing Team – Report
- 13/78 Planning
 - 13/78.1 13/00524/FUL - 148 The Street - Single storey side extension to existing lounge
 - 13/78.2 13/00409/FUL - Land East Of North Court Road And North Of Hospital Approach - Construction of 178 Dwellings, care home (90 rooms), GP surgery and retail store, together with associated access, car parking, landscaping and related works.
 - 13/78.3 13/00191/REM - Land North South And East Of Belsteads Farm Lane - Reserved Matters for construction of the northern section of the Radial Distributor Road, new junctions, pedestrian and cyclist crossing, lighting and associated landscaping.
 - 13/78.4 13/00407/FUL - Land At 12 Manor Crescent - Construction of 1no 3 bedroom detached house & garage
 - 13/78.5 13/00418/ADV - Greater Beaulieu Park, White Hart Lane & Essex Regiment Way - 4no. temporary freestanding pole mounted advertisement boards (White Hart Lane & Essex Regiment Way).
 - 13/78.6 13/00411/FUL - Oakwood, Chatham Green - Construct new conservatory to the rear of the property.
 - 13/78.7 13/00482/FUL - Little Belsteads, Back Lane - Vehicular crossover.
 - 13/78.8 13/00525/FUL - Little Belsteads, Back Lane - Vehicular crossover.

- 13/79 Planning Results
- 13/79.1 13/00287/FUL -90 The Street -Construction of outbuilding for use as home office to rear garden. Application Permitted.
- 13/79.2 13/00286/LBC - Chalice Cottage 90 The Street – New oak partition wall to first floor . Application Permitted.
- 13/79.3 13/00249/FUL - 45 The Street Little Waltham – Loft conversion and two new dormer windows. Application Permitted.
- 13/80 Essex County Council Correspondence
- 13/80.1 Lord Lieutenancy – invitation to attend Choral Evensong to celebrate the Diamond Anniversary of the Coronation at 6pm Sunday 16 June 2013
- 13/80.2 Temporary Prohibition of Traffic Order 2013 - Whitbreads Farm Lane – 1st May for one day. For information.
- 13/80.3 Restricted Road and 40mph Speed Limit Order 2013 – Chelmsford Road, Little Waltham. From 1st April 2013. For information.
- 13/81 Chelmsford Borough Council Correspondence
- 13/81.1 Planning Parish Forum. The next meeting is to take place at 7.30pm on Tuesday 21 May. For decision regarding attendance.
- 13/82 General Correspondence
- 13/82.1 ACDPC – notification of the AGM which will take place at 7.30pm on Thursday 9 May at the Parish Office, Danbury. For decision regarding attendance.
- 13/82.2 Letter (via e.mail) from a resident of Church Hill requesting consideration be given to siting a dog waste bin close to the green on Church Hill.
- 13/83 Amenities Working Party Report
- 13/84 Memorial Hall
To receive a report from the Vice Chairman and Clerk on the recent meeting.
- 13/85 Blasford Hill – logs & kindling sales
- 13/86 Essex Regiment Way Roundabout Signs
- 13/87 Waste Management Site – Tree/Ground Works
- 13/88 Finance
- 13/88.1 Payments for approval of £2423.97p listed below.
- 13/88.2 Current account balance to be reported at the meeting.
- 13/88.3 End of Year Accounts for Approval for the year ended 31 March 2013. For approval and signing for submission to Audit.
- 13/88.4 Annual Risk Assessment Review. To consider the attached Annual Risk Assessment and to review and confirm adequate insurance cover of assets and insured risks.
- 13/89 Matters to be raised by members for the next agenda.
Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.
- 13.90 Closure

Signed



2 May 2013

May Payments:

Payee	Item	£	VAT	Total
*EALC	Annual Subscription	322.81	0.00	322.81
AON	Insurance	1569.45	0.00	1569.45
Mr Fuller	Surgery Garden Tidy Up34 hours March/April	24.00	0.00	24.00
Essex & Suffolk Water	Water Bill Blasford Hill Allotments	71.17	0.00	71.17
C Robertshaw	Wages	288.78	0.00	288.78
C Robertshaw	Mileage 30 x 45p (April and May)	13.50	0.00	13.50
C Robertshaw	Stationery	22.72	4.54	27.26
The Information Commissioner	Data Protection Register Renewal	35.00	0.00	35.00
HMRC PAYE	PAYE	72.00	0.00	72.00
NRH Landscapes	Gardening (April)	220.86	0.00	220.86
MD Landscapes	Grass cutting	299.00	59.80	358.80
* authorised at April meeting				
<u>TOTAL</u>		<u>2939.29</u>	<u>64.34</u>	<u>3003.63</u>