

# LITTLE WALTHAM PARISH COUNCIL



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Dear Councillors,

You are hereby summoned to attend the Annual Parish Council Meeting of Little Waltham Parish Council which will take place on **Tuesday 2 May 2017** in the Tufnell Hall, The Street, Little Waltham at 7.30pm for the transaction of the following business:

Signed Suzanne Walker

Clerk to the Parish Council

Date 25 April 2017

Members of the public and press are also cordially invited to attend the meeting.

## AGENDA

- 17/79 To elect the Chairman for the Civic year**
- 17/80 To elect the Vice Chairman for the Civic year**
- 17/81 Election of Committees**
  - Planning Working Party
  - Amenities Working Party
  - Poole & Aleyn Charity Representatives
  - Primary School link person
  - Chelmsford Association of Local Councils (CALC)
  - Patients' Forum
- 17/82 Apologies**
- 17/83 Declarations of Interest**
- 17/84 Consideration and approval of Minutes 4 April 2017 and extra-ordinary meeting 19 April 2017**
- 17/85 Public Forum- to receive any representations from the public**
- 17/86 Parish Watch and Policing Report**

To consider matters arising from recent Parish Watch notifications.
- 17/87 New Planning Applications**
  - 17/87.1 17/00561/FUL - The Old Ale House, Main Road, Little Waltham - Demolition of existing single storey east end extension and construction of a replacement single storey extension; loft conversion including addition of three dormer windows; reconstruction of chimney and other external alterations.
  - 17/87.2 17/00562/LBC - The Old Ale House, Main Road, Little Waltham - Internal alterations including the conversion of brew house; loft conversion; addition of new staircase; replacement chimney and inclusion of wood burning stove; removal and addition of walls and doors; other alterations. Demolition of existing single storey east end extension and

construction of a replacement single storey extension; addition of three dormer windows to existing roof; reconstruction of chimney; other external alterations.

17/87.3 17/00485/FUL - McDonalds, 5 Eagle Way, Little Waltham - Retrospective application for installation of 2no. automatic number plate recognition cameras on 1no. pole.

17/87.4 17/00573/FUL - Great Oaks, Main Rd. Little Waltham – proposed cart lodge

17/87.5 17/00539/CLEUD - Pondside Nursery and Yard, Chatham Green - Application for a Certificate of Existing use or Development for the use of land as a Landscape Contractors Yard including storage containers, hard standing, parking and open storage

17/87.6 17/00551/LBC - Shoulderstick Haul, Wheelers Hill, Little Waltham - Demolition of single storey side and rear extensions, double garage and part of outbuildings. Construction of single storey side extension and part single, part two storey rear extension and replacement double garage.

17/87.7 15/00303/MAT/1 - Shoulderstick Haul, Wheelers Hill, Little Waltham - Material amendment to planning permission 15/00303/FUL (Demolition of single storey side and rear extensions, double garage and part of outbuilding. Construction of single storey side extension and part single, part two storey rear extension and replacement double garage) to vary condition 2, including removal first floor side windows, ground floor windows and door, alterations to rear dormer windows, the addition of two new rooflights and internal alterations. Timber stud wall to clad external walls.

17/87.8 17/00221/REM - Greater Beaulieu Park, White Hart Lane, Springfield - Construction of the Radial Distributor Road (Phase 2a), including two new roundabouts, provision of cycle and pedestrian crossings, substation, landscaping and associated and ancillary development.

### **17/88 Planning Results**

17/88.1 16/02196/FUL - Land north south and east of Channels Drive - Variation of Condition 16 of outline planning permission reference 10/01976/OUT to allow dwellings within Phase 5 with a facade within 100m of (i) the eastern boundary of the site (adjacent Bulls Lodge Quarry (Park Farm)) or (ii) the western boundary of the minerals extraction area if further away to be occupied subject to the implementation of a mitigation scheme as detailed within the RSK Environment Ltd report ref: 660810 01 (rev 02, dated 9 December 2016) or an alternative approved scheme – **Permitted**

17/88.2 16/02194/REM - Land North South and East of Channels Drive - Details pursuant to Condition 1 of outline planning permission (Ref: 10/01976/OUT) comprising the access, appearance, layout, scale and landscaping for Phases 3c, 3d and 5 of the Channels Golf Club scheme to provide 240 dwellings, open space, hard and soft landscaping and associated highways and infrastructure works – **Permitted**

17/88.3 17/00151/FUL - Stables and Little Belsteads, Back Lane, Little Waltham – Proposed office building with associated parking – **Permitted**

### **17/89 Chelmsford City Council Local Plan**

#### **17/90 Annual review of Parish Council Policies and Procedures**

17/90.1 Standing Orders

17/90.2 Financial Regulations

17/90.3 Freedom of Information Act Scheme

17/90.4 Media Policy

#### **17/91 Correspondence**

17/91.1 Essex County Council Correspondence

17/91.2 Chelmsford City Council Correspondence

17/91.3 General Correspondence

#### **17/92 Amenities Working Party Report**

17/92.1 To consider costs for DW Maintenance for the next 12 months

#### **17/93 Affordable Housing Project**

#### **17/94 Financial Matters**

17/94.1 To report on interest earned from Vera Perkins Bequest and authorise payment

17/94.2 Payments for approval

- 17/94.3 Current account balance to be reported at the meeting.
- 17/94.4 To consider and approve the Governance Statement on the Annual Return form
- 17/94.5 To consider and approve the Parish Council accounts for year end 31 March 2017 and the accounting statement on the Annual Return form.

**17/95 Clerk's Report**

**17/96 To consider issues relating to the Allotments**

**17/97 To consider the issue of parking in the Parish**

**17/98 To discuss the potential car park extension**

**17/99 To consider production of Parish Council newsletter**

**17/100 To consider request for use of the playing fields for an event**

**17/101 To consider application to the Local Highway Panel to implement traffic calming and 20mph speed limit**

**17/102 To discuss recent Traveller encroachment at Chatham Green**

**17/103 Matters to be raised by members for the next agenda.**