

# LITTLE WALTHAM PARISH COUNCIL



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I hereby give notice that you are summoned to attend the Annual Parish Council Meeting of Little Waltham Parish Council which will take place on Tuesday 2 September 2014 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:

## AGENDA

- 14/130 To receive any apologies for absence
- 14/131 Consideration of Minutes of 1 July 2014
- 14/132 Declarations of Interest
- 14/133 Public Forum- to receive any representations from the public
- 14/134 Neighbourhood Policing Team – Report
- 14/135 Planning
  - 14/135.1 14/01430/OUT - Mid Essex Gravel Pits, Essex Regiment Way - Installation of below ground package sewage treatment plant & above ground kiosk at land fronting Essex Regiment Way west of McDonald Highway Services building.
  - 14/135.2 14/01401/OUT - Mid Essex Gravel Pits, Essex Regiment Way - Outline application for the erection of B1/B2/B8 building comprising workshops, offices and stores, together with external storage yard and associated car parking.
  - 14/135.3 14/01241/OUT - Land North Of Cranham Road - Proposals for the demolition of existing building and erection of a flour and feed mill (Use Class B2) including storage, alterations to the access, parking, landscaping and associated ancillary development.
  - 14/135.4 14/01314/FUL – Woodcroft, Main Road - Single storey side conversion. Conversion of garage to habitable accommodation & alterations to fenestrations.
  - 14/135.4 14/00386/OUT - Chatham Green Yard, Braintree Road - Demolition of existing workshop building and construction of replacement 2 bedroom dwelling and garage.
- 14/136 Planning Results
  - 14/136.1 14/01026/FUL - Baileys Cottage, Chatham Green - Removal of Condition 3 of the planning application CHL/520/91 which has removed permitted development rights to extend the property. Application Permitted.
  - 14/136.2 14/00980/FUL - 112 The Street - To demolish existing pre-fab. concrete garage and replace with timber frame, slate roof garage using existing foot-print. Application Permitted.
  - 14/136.3 14/00909/FUL - 1 Alsteads Barn, Alsteads Farm, Leighs Road - Single storey side extension to existing open bay cart lodge. Application Permitted.
  - 14/136.4 14/00850/CLOPUD14/00850/CLOPUD – Boscombe, Cranham Road - New detached outbuilding. Application Refused.
  - 14/136.5 14/00834/FUL – Barn, Little Belsteads, Back Lane - Proposed conversion of existing barn to form annex accommodation. Application Permitted.

- 14/136.6 14/00839/FUL - Albion House, Braintree Road - Retrospective planning application for the installation of a front boundary fence and entrance gates. Application Refused.
- 14/136.7 14/00822/FUL - The White Hart Inn, 107 The Street - Change of use of part of first floor of public house to private dining areas. Application Permitted.
- 14/136.8 14/00819/FUL - Kingswood, Wheelers Hill - Proposed single storey side addition and alterations to existing rear roof, together with rooflights. Application Permitted.
- 14/136.9 14/01031/FUL - Henley Cottage, Blasford Hill - Single storey front extension to create porch and utility room, together with rooflight. Application Permitted.
- 14/136.10 14/01019/FUL - The Wilderness, Leighs Road - Restoration of annexe cottage, including demolition of existing garage & construction of new single storey side extension, front dormer window & alterations to fenestration. Application Permitted.
- 14/136.11 14/00998/FUL - 1 Manor Crescent - Part retrospective application for a loft conversion including dormer windows. Single storey rear extension. Application Permitted.
- 14/136.12 14/00961/FUL - Foxtons. 23 The Street - Removal of existing garage and workshop and construction of new open car port and maintenance shed. Application Permitted.
- 14/136.13 14/00866/FUL - Little Waltham Meadows, Back Lane - Riverine restoration project involving engineering works to create a new back channel, three settlement ponds/pools and installation of two water control structures. Application Permitted.
- 14/137 Essex County Council Correspondence - None received.
- 14/138 Chelmsford City Council Correspondence
- 14/138.1 Drakes Lane Travellers Site proposals. To consider any response received to the letter from LWPC to the City Council.
- 14/139 General Correspondence
- 14/139.1 E.mail concerning possible tree works at Winckford Close. The Clerk will report.
- 14/139.2 Invitation from EALC to attend the AGM on the afternoon of 18 September. LWPC are entitled to send two voting delegates.
- 14/140 Amenities Working Party Report  
To consider the report of the playground sub-group. Report circulated on 21 August by Cllr Goff.
- 14/141 Replacement Football Goals  
The Clerk will provide an update.
- 14/142 Affordable Housing Project  
The Clerk will provide an update.
- 14/143 Little Waltham Memorial Hall
- 14/144 Finance
- 14/144.1 Payments for approval of £2917.99p listed below.
- 14/144.2 Current account balance to be reported at the meeting.
- 14/144.3 Internal Audit Report: To consider the report of the Internal Auditor and to agree actions as necessary.
- 14/145 Matters to be raised by members for the next agenda.  
Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.
- 14/146 Closure

<b>Payee</b>	<b>Item</b>	<b>£</b>	<b>VAT</b>	<b>Total</b>
* DW Maintenance	Gardening	229.16	0.00	229.16
* MG Howard	Internal Audit Fee	150.00	0.00	150.00
* MD Landscapes	Grass Cutting (June)	234.00	46.80	280.80
Mr Fuller	Surgery Garden Tidy Up 3 hours July/ Aug	32.00	0.00	32.00
MD Landscapes	Grass Cutting (July)	234.00	46.80	280.80
T Payne	Playground / Recreation Ground maintenance	570.00	0.00	570.00
DW Maintenance	Gardening (July) + additonal works	431.16	0.00	431.16
Clerk	Salary (July & August)	671.74	0.00	671.74
Clerk	Mileage (60 x 45p)	27.00	0.00	27.00
HMRC	PAYE	167.80	0.00	167.80
LWMH Management Committee	Perkins Bequest	77.53	0.00	77.53
<b><u>Total</u></b>		<b>2824.39</b>	<b>93.60</b>	<b>2917.99</b>

<b>Receipts</b>	<b>Source</b>	<b>Type</b>	<b>£</b>
2/6/14	VP Bequest	Bequest	13.72
5/6/14	Coop Bank	Interest	6.45
4/7/14	Coop Bank	Interest	5.23