

LITTLE WALTHAM PARISH COUNCIL



Clerk: Colin Robertshaw
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I hereby give notice that you are summoned to attend the Parish Council Meeting of Little Waltham Parish Council which will take place on Tuesday 1 September 2015 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:

AGENDA

- 15/118 To receive any apologies for absence
- 15/119 Consideration of Minutes of 7 July 2015
- 15/120 Declarations of Interest
- 15/121 Public Forum- to receive any representations from the public
- 15/122 Parish Watch and Policing Report
To consider matters arising from recent Parish Watch notifications.
- 15/123 Planning
 - 15/123.1 15/01119/FUL – Orchards, Drakes Lane - Detached outbuilding (summer house) within the garden of the property.
 - 15/123.2 15/01129/FUL - Belsteads Farm, Belsteads Farm Lane - Conversion of pole barn within leisure curtilage to further bedroom accommodation ancillary to existing hotel.
 - 15/123.3 15/01276/FUL – Newlands, Drakes - First floor extension over existing kitchen and family room including balcony to rear.
 - 15/123.4 15/01274/FUL - Belsteads Farm, Belsteads Farm Lane - Reinstatement of external door, new staircase and associated alterations to create new first floor accommodation within existing building. Insertion of conservation rooflights.
 - 15/123.5 15/01126/FUL – Shuttleworth, Wheelers Hill - Proposed detached garage / cart lodge.
 - 15/123.6 15/01328/FUL - Albion House, Braintree Road - Proposed erection of front entrance gates and front boundary.
 - 15/123.7 15/01234/FUL - Channels Golf Club, Belsteads Farm Lane - Green keeper's storage facility, access lane and hardstanding.
 - 15/123.8 15/01347/FUL - 5 Manor Crescent - Proposed single storey porch, side and rear extensions.
 - 15/123.9 15/01160/FUL – Woodhouse, Woodhouse Lane - Construction of external staircase to side elevation of dwelling.
- 15/124 Planning Results
 - 15/124.1 15/01068/LBC – 116 The Street - 1. To remove existing timber shed and erect in place a timber frame pre-fabricated play room. 2. To erect a new timber frame pre-fabricated shed in a new garden position. Application Withdrawn.
 - 15/124.2 15/00916/FUL15/00916/FUL – Domsey House, Domsey Lane - Change of use of ancillary stable block to a mixed use comprising ancillary stable block and private gymnasium. Application Permitted.

- 15/124.3 15/00907/FUL – Wheelers Farm, Wheelers Hill - Change of use of an agricultural barn to class B8 (storage and distribution) with ancillary workshop. Application Permitted.
- 15/124.4 15/00859/FUL – Annexe, Little Belsteads, Back Lane - Conversion of existing barn to form separate dwelling including external alterations. Application Permitted.
- 15/124.5 15/00821/COUPA - Site At Rolphs Farm, Blasford Hill - Determination as to whether the prior approval of the Local Planning Authority is required for the proposed change of use of agricultural building to a dwellinghouse (use class C3). Prior Approval Required – Approved.
- 15/124.6 15/00790/FUL – 3a Chelmer Avenue - Proposed two storey side extension with front dormer. Application Permitted.
- 15/124.7 14/01241/OUT - Land North of Cranham Road - Proposals for the demolition of existing building and erection of a flour and feed mill (Use Class B2) including storage, alterations to the access, parking, landscaping and associated ancillary development. Application Refused

- 15/125 Strategic Land Availability List
To consider appropriate actions following the publication of the Strategic Land Availability List by the City Council

- 15/126 Essex County Council Correspondence
- 15/126.1 Letter from Essex Highways concerning a request to remove highway rights from an area of land to the eastern boundary of Shuttleworth, Wheelers Hill. The Clerk will report.

- 15/127 Chelmsford City Council Correspondence
- 15/127.1 E.mail exchange with CCC Tree Officer concerning permissions necessary for tree work associated with Play Area fence work. The Clerk will report.

- 15/128 General Correspondence
- 15/128.1 Email correspondence with a resident regarding pruning of tree in Winckford Close.

- 15/129 Amenities Working Party Report
- 15/129.1 Fencing quotes. For decision or delegation as necessary.
- 15/129.2 Repairs to the Notice Board on Main Road.

- 15/130 Dropped Kerbs between the village and Hospital Approach

- 15/131 Parking on Brook Hill

- 15/132 Affordable Housing Project

- 15/133 Chatham Green Bus Stop

- 15/134 Finance
- 15/134.1 Payments for approval of £2622.58 listed below.
- 15/134.2 Current account balance to be reported at the meeting.
- 15/134.3 Internal Audit report and engagement letter

- 15/135 Matters to be raised by members for the next agenda.
Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

- 15/136 Closure

Payee	Item	£	VAT	Total
Mr A Fuller	Surgery Garden	32.00	0.00	32.00
DW Maintenance	Gardening (July) and Hedge Work	404.16	0.00	404.16
Mr T Payne	Bus shelter and bench work	706.28	0.00	706.28
LSH (Agents for ECC)	Allotment rental	77.00	0.00	77.00
Clerk	Salary (July & August)	711.30	0.00	711.30
Clerk	Mileage 85 x 45p)	38.25	0.00	38.25
HMRC	PAYE	178.00	0.00	178.00
MD Landscapes	Grass Cutting	234.00	46.80	280.80
Cllr P Brown	Parking and Mileage (ACDPC and CCC Governance Committee)	44.79	0.00	44.79
Mr M Howard	Internal Audit Fee	150.00	0.00	150.0
<u>Total</u>		2575.78	46.80	2622.58