

# LITTLE WALTHAM PARISH COUNCIL



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I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Tuesday 7 September 2010 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:-

## AGENDA

- 10/71 To receive any apologies for absence**
- 10/72 Consideration of Minutes of 6 July 2010**
- 10/73 Declarations of Interest**
- 10/74 Public Forum- to receive any representations from the public**
- 10/75 Neighbourhood Policing Team – Report**
- 10/76 Planning**
  - 10/76.1 10/01238/FUL - 13 Winckford Close – Proposal - Carport and rear store with first floor studio (Amendment to approved application 09/01679/FUL including larger dormer window and boundary fence).
  - 10/76.2 10/01307/FUL – Finchleys, Domsey Lane – Proposal - Raising of roof to provide first floor accommodation, single storey side extension and front porch.
  - 10/76.3 10/01390/CM - Mid Essex Gravel Pits Ltd Essex Regiment Way – Proposal - Retrospective application for continuation of change of use permission granted with application ref ESS/21/99/CHL extended until 1 January 2010 by ESS/54/06/CHL, allowing the site to continue to operate as an inert materials recycling facility for a temporary period until 1 January 2013.
  - 10/76.4 10/01149/FUL - Greenways Chatham Green - Retrospective application for wooden fence.
  - 10/76.5 ESS/35/10/CHL – Inert Waste Transfer Station, Essex Regiment Way – Retrospective application to extend the period of temporary use as a recycling centre until 1 January 2013.
- 10/77 Planning Results**
  - 10/77.1 09/01679/NMAT - 13 Winckford Close - Non material amendment for permission reference 09/01679/FUL for a carport and rear store with first floor studio - Application Withdrawn.
  - 10/77.2 10/01224/LBC - Shoulderstick Hall Wheelers Hill - Demolition of single storey side and rear extensions and double garage part of outbuildings – Application Withdrawn. (Street Naming & Numbering Dept has been notified by Planning Officers that the correct property name is Shoulderstick Haul).
  - 10/77.3 10/00958/FUL - 93 The Street - Construction of a single storey tree house in the garden - Application Permitted
  - 10/77.4 10/01059/ADV - Channels Golf Club Belsteads Farm Lane - Non illuminated advertisement board - Application Permitted.

- 10/77.5 10/00895/FUL - Fairybridge Domsey Lane - Amendment to permission 09/00051/FUL (replacement dwelling) and garaging and construction of stabling - Application Permitted.
- 10/77.6 10/00985/FUL - Ash Tree Stud Farm, Main Road – Proposal - Retrospective application for temporary fencing along footpath (footpath no. 456). Application permitted with a conditional on the fence remaining for no more than 5 years.
- 10/77.7 10/00794/FUL - The Surgery 30 Brook Hill - Provision of 2 temporary cabins to accommodate general practice dispensary and consulting rooms with ancillary WC facilities – Application Permitted.
- 10/77.8 10/00787/FUL - The Bungalow Chatham Green - Replacement dwelling with detached cartlodge – Application refused.
- 10/77.9 ESS/19/10/CHL - Regiment Way Golf Centre – Proposal – Importation of 40,000 cubic metres of inert waste to allow for the creation of additional mounding to delineate fairways – the extension of an existing bund around the driving range – extension of car park to provide an additional 51 spaces – Application Withdrawn.

**10/78 Essex County Council Correspondence**

- 10/78.1 Response to the Parish Council's letter regarding road safety and parking issues at Little Waltham Primary School.
- 10/78.2 Copy of Essex Speed Management Strategy 2010.

**10/79 Chelmsford Borough Council Correspondence**

- 10/79.1 Copy of Borough Councillor Delmas Ashford's letter to the Highways Department at Essex County Council regarding road flooding at Blasford Hill.
- 10/79.2 Summer Parish Sports & Play Programme 5 August Little Waltham Playing Field. 16 children attended.

**10/80 General Correspondence**

- 10/80.1 E mail received from Great Waltham Parish Council requesting information on how their residents can access the Parish Council tennis court. They wish to advertise the facility in the Great Waltham Parish News.
- 10/80.2 Under the terms of the late Derek Elliott's Will, Little Waltham Parish Council has received a legacy of £5000.
- 10/80.3 Letter from local resident regarding display boards in their possession illustrating a past Parish Council event to celebrate its centenary.
- 10/80.4 Invitation received to the Essex Association of Local Council's AGM and 'Making the Links' Networking Event – 1.30pm – early evening. (Includes the award of course certificates).
- 10/80.5 Request from Little Waltham Sports & Social Club to purchase the remaining older single mobile goalpost for £50 if it is surplus to requirement.
- 10/80.6 Further notification of sewer blockage in Church Hill.
- 10/80.7 Thank you received from the Gardening Club for allowing orchids to grow. Cordoned off area can now be mown.
- 10/80.8 Channels Development Public Exhibition Invitation – 9am – 11am Friday 3 September, Regiments Way Golf Club. Proposed plans for a new residential development at Channels.

**10/81 Wheelers Hill Update**

**10/82 Amenities Working Party Report with ROSPA review.**

**10/83 New Bus Shelter Update**

**10/84 Consideration of the Internal Audit Report 2009/2010.**

To include consideration and review of the effectiveness of the Internal Audit.

**10/85 The Old Bell Pub**

Update on planning enforcement regarding hedge.

**10/86 Clerk's Report – see Appendix A**

**10/87 Finance**

- 10/87.1 Payments for approval of £3666.62 listed below.
- 10/87.2 Current account balance £18,695.71 at 30 August 2010.
- 10/87.3 Coop Guaranteed Investment Account deposit of £10,000 to mature 22 October 2010.
- 10/87.4 Bank of Ireland Deposit account balance £27.19 at 30 July 2010.

**10/88 Matters to be raised by members for the next agenda.**

Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

**10/89 Closure**

Sept10 Payments					
07-Sep-10	Joanna Willsher	Salary July/Aug	695.58	0.00	695.58
		Expenses/Broadband/Office Allow/Mobile top up	159.71	0.00	159.71
07-Sep-10	Joanna Willsher	Replacement printer & inkjet refill	44.25	7.74	51.99
07-Sep-10	Joanna Willsher	Expenses - Entry fee Best Kept Playing Field	10.00	0.00	10.00
07-Sep-10	NRH Landscapes	Gardening tidy up June/Jul/Aug 2010	614.72	107.57	722.29
07-Sep-10	Memorial Hall	2nd quarter hire fee LWPC	58.40	0.00	58.40
07-Sep-10	Memorial Hall	2nd quarter Good Companions	46.80	0.00	46.80
07-Sep-10	MD Landscapes Lambert Smith	Grass Cutting 09/22 July 2010	200.00	35.00	235.00
07-Sep-10	Hampton	Land Rent to ECC for Blasford Hill Allotments	77.00	0.00	77.00
07-Sep-10	Earth Anchors Ltd	Playground Picnic Table	853.00	149.28	1002.28
07-Sep-10	Boyd Sport & Play Ltd	Replacement tennis posts & net	237.50	41.57	279.07
07-Sep-10	M G Howard	Internal Audit Fee 2009/2010	150.00	0.00	150.00
07-Sep-10	Mr T Payne	Table Assembly/springer repair/security chain	178.50	0.00	178.50
Total			3325.46	341.16	3666.62

Sept 10 Receipts					
06-Jul-10	Leonard Grey Solicitors	Bequest from estate of D Elliott	5000.00	0.00	5000.00
Total			5000.00	0.00	5000.00

Signed 

1 September 2010

## Appendix A – Clerk's Report

1. Annual Return signed by Internal Auditor. Audit returned in August re small discrepancy over the amount precepted (£17,694) and the amount we received and declared in the Annual Return. (£17,717). Letter of explanation sent as requested.
2. Item 57.4 – playing field allotments – permission given to CBC cut back overgrowth to ascertain alleged encroachment – no sign this has been carried out yet. Will follow up.
3. Item 58.2 – completed.
4. Item 58.3 – letter sent.
5. Item 58.4 – letter sent, no reply. Will follow up.
6. Item 58.5 – letter sent. New dog bin to be ordered.
7. Item 10/60 – handyman instructed to carry out repairs.
8. Item 10/61 – no instruction given to start on the Surgery flowerbed as waiting for building work to be completed but area was cleared free of charge by NRH Landscapes in July and a reduction of £170 was taken off the July invoice in relation to the rose spraying which damaged the roses.
9. 10/62 – instructed grass cutters to cut additional verge.
10. 10/64 – letter forwarded to the Chairman of the Cricket Club. No formal reply yet received.
11. 10/65 – to be organised in September.
12. 10/66 – Memorial Hall informed that fire drill was carried out.
13. 10/68.4 – letter & mandate sent – no reply – will follow up.
14. Playing fields /problem youths caused damage – new chain/padlock fitted. Police incident number received.