

# LITTLE WALTHAM PARISH COUNCIL



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I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Tuesday 4 September 2012 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:

## AGENDA

- 12/124 To receive any apologies for absence
- 12/125 Consideration of Minutes of 3 July 2012
- 12/126 Declarations of Interest
- 12/127 Public Forum - to receive any representations from the public
- 12/128 Neighbourhood Policing Team – Report
- 12/129 Planning
  - 12/129.1 12/01004/FUL - The White Hart Inn 107 The Street - Refurbishment and extension to existing public house with addition of 14no. guest bedrooms. New bin store and car park
  - 12/129.2 12/01183/FUL - Albion House Braintree Road - Demolition of existing two storey side extension and garage, construction of double garage and cartlodge with room above. Part single, part two storey rear extension and loft conversion. Insertion of new side windows at first and second floors.
  - 12/129.3 12/01296/FUL - Hill View, Strawbrook Hill, Little Leighs - Amendment to permission reference 11/01208/FUL (Single storey front extension) to increase the size of the extension.
  - 12/129.4 12/01293/FUL - Glenroy House, Blasford Hill - Detached garage
  - 12/129.5 12/01259/FUL - Alsteads Farm, Leighs Road -Demolition of existing carport and construction of replacement cartlodge.
- 12/130 Planning Results
  - 12/130.1 12/00799/FUL - Toveglen Ltd Warehouse Drakes Lane Industrial Estate - Variation of condition 4 of permission reference CHL/2163/79 to allow any occupier to store goods, materials, plant and machinery. Permitted
  - 12/130.2 12/00737/FUL - Boscombe Cranham Road - 3 bay cart lodge with front and rear dormer windows and rear conservatory . Permitted
  - 12/130.3 12/01033/FUL - Little Drakes Drakes Lane Part single, part two storey side/rear extension and raising of the ridge. Work to include provision of new windows and doors to retained parts of structure and pitched roof to garage. Permitted
  - 12/130.4 12/00962/FUL - Land North East Of Peartree Cottage Braintree Road - Create new access and egress by installing dropped kerb and hardstanding over existing culverted ditch (not started). Construct close board fence panel onto existing gate and entrance way (started) . Refused
- 12/131 Countryside Zest Application: North Area Action Plan – Greater Beaulieu Park Development.  
To consider arrangements required for the CCC Special Meeting.

- 12/132 Essex County Council Correspondence  
12/132.1 Consultation: Sustainable Drainage System Design and Adoption Code – Consultation period ends on 12 September. For decision.
- 12/132.2 Local Highways Panels across Essex: E.mail from Cllr Derek Louis (ECC Cabinet Member for Highways & Transport), giving information on the establishment of LHP's comprising County and City Members to prioritise some highways budget. The Clerk will provide a briefing at the meeting.
- 12/133 Chelmsford Borough Council Correspondence  
12/133.1 New Code of Conduct and Register of Members' Interests: Email containing the final drafts of a new Code of Conduct and Register of Interests . These will replace the existing documents and should be adopted by Members as soon as practicable. For information.
- 12/134 General Correspondence - None
- 12/135 Amenities Working Party Report
- 12/136 Parish Council Casual Vacancy  
The Clerk will provide a verbal report at the meeting.
- 12/137 Hedges & flowerbeds in Memorial Hall Car Park: Possible Amendments to Contracts  
To consider amendments to garden maintenance contract.
- 12/138 Arrangements for the RCCE Housing Needs Survey.  
Pursuant to the decision to conduct a Housing Needs Survey under the auspices of the RCCE (Minute 12/51), the Council is asked to consider the precise arrangements. The Clerk will provide a briefing.
- 12/139 Finance  
12/139.1 Payments for approval of £2053.44 listed below.  
12/139.2 The Current Account balance will be reported at the meeting.
- 12/140 Matters to be raised by members for the next agenda.  
Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.
- 12/141 Closure



Signed

September Payments	Payee	Item	28 August 2012		Total
			£	VAT	
	MD Landscapes *	Grass Cutting – June	247.00	49.40	296.40
	Clerk *	Salary and expenses (June)	289.49	0	289.49
	Clerk	Salary and expenses (July and August)	574.48	0	574.48
	Clerk	Land Registry Fee (reimbursement)	8.00	0	8.00
	HMRC *	PAYE (June)	69.56	0	69.56
	HMRC	PAYE (July and August)	139.12	0	139.12
	NRH Landscapes	Gardening/maintenance works	128.24	25.65	153.89
	MD Landscapes	Grass Cutting - July	234.00	46.80	280.80
	Memorial Hall	Hall Hire April - June	45.30	0	45.30
	Memorial Hall	Good Companions Hall hire (Sec 137)	36.60	0	36.60
	Mr T Payne	Bus shelter, footbridge, tennis court fence repairs	127.80	0	127.80
	Mr Fuller	Gardening – Surgery Garden 4hours	32.00	0	32.00
					<b><u>£ 2053.44</u></b>

\* pursuant to decision  
12/121.2

Cheque signed and issued in July batch