



Mrs Jessica Dawson
Clerk to Little Waltham Parish Council
3 Leighs Lodge Cott
Felsted Road
Willows Green
Chelmsford
CM3 1QJ
Tel: 07999 260 575
Email: littlewaltham@googlemail.com
Website: www.essexinfo.net/littlewaltham

I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Tuesday 1st September 2009 in the Memorial Hall, Brook Hill, Little Waltham at 7.30 pm. for the transaction of the following business:-

Agenda

- 60 To receive any apologies for absence**
- 61 Consideration of Minutes of 7th July 2009**
- 62 Declarations of Interest**
- 63 Public Forum- to receive any representations from the public**
- 64 Neighbourhood Policing Team**
 - 64.1 Officers report
 - 64.2 Residents' concerns re activity in car park
- 65 Recruitment of new clerk**
- 66 Change of Parish Council contact details**
 - 66.1 New telephone contact number
 - 66.2 New email address
- 67 Planning**
 - 67.1 09/01052/FUL Land Adjacent Pratts Farm Lane Roundabout, Essex Regiment Way, Little Waltham
Construction of a 1,000 space park and ride facility including terminus building, wind turbine and highways alterations to Pratts Farm Lane.
Copy of residents association letter to CBC.
 - 67.2 09/00972/FUL Chatham Cottage, Chatham Green, Little Waltham
Replacement detached garage with rooms in the roof and front dormer window.

- 67.3 09/01064/CLEUD Croxtons Mill, Blasford Hill, Little Waltham
Existing use in breach of condition 2 of planning permission CHL/1392/90/LB.
- 67.4 09/01125/FUL Albyns, Domsey Lane, Little Waltham
Single storey rear extension including conservatory and front porch.
- 67.5 09/01149/FUL Glenroy House, Blasford Hill, Little Waltham
Single storey rear garden room extension.
- 67.6 Appeal dismissed – Newlands, Drakes Lane, Little Waltham
APP/W1525/A/09/2101933 alterations to roof to form first floor accommodation, and raising the roof at the rear. Demolition of a single storey front section and detached garage.
- 67.7 06/00456/FUL Whitbreads Farm, Chatham Green. Concerns re occupation of development without prior completion of road improvements and signage in Whitbreads Farm Lane, in breach of conditions 18 & 19 of the consent
- 67.8 09/01132/FUL 82 The Street, Little Waltham
Removal of weatherboarding and replacement with lime cement render
- 67.9 09/01188/FUL Ashling, Domsey Lane, Little Waltham
First floor rear extension

68 Planning Results

09/00769/LBC	Little Waltham Lodge Main Road Little Waltham Chelmsford Essex CM3 3NZ	Structural and cosmetic repairs to roof. Removal of oil tanks. Replacement windows, fascia and gutter	Application Permitted
09/00768/FUL	Little Waltham Lodge Main Road Little Waltham Chelmsford Essex CM3 3NZ	Structural and cosmetic repairs to roof. Removal of oil tanks. Replacement windows, fascia and gutter	Application Permitted
09/00772/FUL	The Weir Brook Hill Little Waltham Chelmsford Essex CM3 3LJ	Replacement pitched roof with velux windows & new fenestration on the garage.	Application Permitted
09/00696/FUL	Merrion Main Road Little Waltham Chelmsford Essex CM3 3PA	Single and two storey rear/side extensions.	Application Permitted
09/00675/FUL	Albyns Domsey Lane Little Waltham Chelmsford Essex CM3 3PS	Single storey rear extension & front porch.	Application Permitted
09/00629/FUL	Rainbow Cottage Wheelers Hill Little Waltham Chelmsford Essex CM3 3LY	Retention of flat roof on single storey rear extension and other amendments to 08/01366/FUL	Application Permitted

09/00540/LBC	Foxtons 23 The Street Little Waltham Chelmsford Essex CM3 3NS	Replacement log store.	Application Permitted
09/00539/FUL	Foxtons 23 The Street Little Waltham Chelmsford Essex CM3 3NS	Replacement log store.	Application Permitted
09/00613/LBC	Foxes Blasford Hill Little Waltham Chelmsford Essex CM3 3PJ	Demolition of existing store & erection of a two storey rear extension.	Application Permitted
09/00612/FUL	Foxes Blasford Hill Little Waltham Chelmsford Essex CM3 3PJ	Demolition of existing store & erection of a two storey rear extension.	Application Permitted

69 Essex County Council Correspondence

- 69.1 Local schemes request submission to ECC highways – by 18th Sep, Consideration of extension of 30mph limit into Back Lane, with associated gateway threshold feature. Consideration of new 30mph speed limit in Chatham Green

70 Chelmsford Borough Council Correspondence

- 70.1 Parish Council training event on permitted development – 24th Sep 2pm Council Chamber
- 70.2 Emergency planning – parish rest centre briefing and collection of Rest Centre Box. 21st Sep 7:30pm District Emergency Centre, Chelmsford

71 General Correspondence

- 71.1 NHS Family health services – pharmacy application report update
- 71.2 ROSPA play area safety inspection report

72 Little Waltham Highways & Environment

- 72.1 Dick Balfour's Triangle – update
- 72.2 Speed survey – update
- 72.3 Use of Public Open Space near Winckford Bridge
- 72.4 Tennis court key holders

73 Tom Amos Charity

Update

74 Allotments

- 74.1 Blasford Hill entrance resurfacing update
- 74.2 Leaflet for residents

75 Finance

- 75.1 Payments for approval of £5091.30 listed below
- 75.2 Current account balance at 13/07/09 £16404.80 Deposit account at 31/07/09 £9475.22

75.3 Annual statement of accounts approved by external auditors
Year ending 31/03/09 finished and finalised documents copied to all councillors

76 Urgent Business

77 Closure

Date of next meeting 6th October 2009

Sep 09						
Payments						
01-Sep-09	Jessica Dawson	Salary (Jul&Aug)	590.78	0.00	590.78	
		Expenses - Off Allow, Mileage (Jul & Aug)	86.64	0.00	86.64	
01-Sep-09	Jessica Dawson	Salary (Sep final payment)	136.19	0.00	136.19	
01-Sep-09	Jessica Dawson	Expenses - Off Allow, Mileage (Sep)	28.12	0.00	28.12	
01-Sep-09	HM Revenue & Customs - June	Payment	Tax & Nics	73.80	0.00	73.80
01-Sep-09	HM Revenue & Customs - July	Payment	Tax & Nics	73.80	0.00	73.80
01-Sep-09	HM Revenue & Customs - Aug	Payment	Tax & Nics	73.80	0.00	73.80
01-Sep-09	HM Revenue & Customs - Sep	Payment	Tax & Nics	34.20	0.00	34.20
01-Sep-09	M.G.Howard	Internal Audit Fee	125.00	0.00	125.00	
01-Sep-09	Playsafety Ltd	ROSPA play area safety inspection	72.00	10.80	82.80	
01-Sep-09	G&B Finch Ltd	Allotment entrance resurfacing	1815.00	272.25	2087.25	
01-Sep-09	Peter Brown	Clerks mobile phone and top up credit	44.97	0.00	44.97	
01-Sep-09	Peter Brown	Noticeboard lettering	10.00	1.50	11.50	
01-Sep-09	JRB enterprise	Litter bins and accessories	664.00	99.60	763.60	
01-Sep-09	Pinnacle	Gardening tidy up	484.00	72.60	556.60	
01-Sep-09	Mr Terry Payne	Maintenance - playing field fencing	90.00	0.00	90.00	
01-Sep-09	Lambert Smith Hampton	Allotments lease fee	77.00	0.00	77.00	
01-Sep-09	Audit Commission	Annual audit fee 09/10	135.00	20.25	155.25	
Total			4614.30	477.00	5091.30	
Receipts						
05-Jun-09	Bank of Ireland	Interest	0.01	0.00	0.01	
05-Jun-09	COOP Bank	Interest	1.50	0.00	1.50	
03-Jul-09	COOP Bank	Interest	1.68	0.00	1.68	
13-Jul-09	Hard play area	Cash hires	50.00	0.00	50.00	
13-Jul-09	Allotments	Rent	20.30	0.00	20.30	
21-Jul-09	HMRC	Online incentive (07/08 & 08/09)	175.00	0.00	175.00	
Total			248.49	0.00	248.49	

Signed.....Date...27th August 2009