

# LITTLE WALTHAM PARISH COUNCIL



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Dear Councillors,  
You are hereby summoned to attend an online meeting of Little Waltham Parish Council which will take place at 7.30pm on **Tuesday 6 October 2020** for the transaction of the following business:

Signed Suzanne Walker  
Clerk to the Parish Council

Date 29 September 2020

Log in details –

<https://us02web.zoom.us/j/87842965934?pwd=azFnTB6b0ZnUFBOSzBGb3lsb3dlQT09>

Meeting ID: 878 4296 5934 Passcode: 567845

Members of the public and press are also cordially invited to attend the meeting. If you wish to attend then please login using the details above. If any person faces difficulty logging on for the meeting or wishes to join the meeting via telephone link please contact the Clerk on 01376 331251 for assistance.

## AGENDA

**20/134 Apologies**

**20/135 Declarations of Interest**

**20/136 To consideration and approval of Minutes 1 September 2020**

**20/137 Public Forum- to receive any representations from the public**

**20/138 New Planning Applications**

20/138.1 20/01358/FUL - Peverels Farm, Domsey Lane, Little Waltham - Proposed two storey rear and single storey side extensions, alterations to existing fenestration and internal alterations to farmhouse

20/138.2 20/01359/LBC - Peverels Farm Domsey Lane Little Waltham - Proposed two storey rear and single storey side extensions and internal alterations to farmhouse

20/138.3 20/01439/FUL - Greenways, Chatham Green, Little Waltham - Proposed reconstruction of existing domestic garage on a like-for-like basis and erection of single storey rear extension for domestic workshop and storage use.

20/138.4 20/00964/FUL – Site at 98 The Street, Little Waltham - Conversion of the existing outbuilding into a two-bedroom dwelling. Associated hard-surface off-street parking (porous in nature and aesthetically appropriate) (new plan).

## **20/139 Planning Results**

- 20/139.1 20/00115/LBC - 29-31 The Street, Little Waltham - Replacement of first floor timber window due to frame becoming rotten. Replacement timber window to same dimensions and fenestration pattern, but double-glazed, dispensing with unsightly secondary glazing currently installed – **Granted**
- 20/139.2 20/00841/FUL - Hobbits, Leighs Road, Little Waltham - Proposed single story side extensions, internal alterations, landscaping, and associated works together with the erection of a horticultural style greenhouse – **Granted**
- 20/139.2 20/00842/LBC - Hobbits, Leighs Road, Little Waltham - Proposed single story side extensions, internal alterations, landscaping, and associated works together with the erection of a horticultural style greenhouse.- **Granted**
- 20/139.3 20/00980/LBC - The Wilderness, Leighs Road, Little Waltham – replace current lime plaster on the extension with bead edged feather edged weatherboard – **Granted**
- 20/139.4 20/00989/FUL - Land west of Croxton Mill Cottage, Blasford Hill, Little Waltham - Construction of timber building to support apian activities at Croxton's Mill – **Granted**
- 20/139.5 20/00972/FUL - Shoulderstick Haul Wheelers Hill Little Waltham - Proposed change of use for mixed use residential (C3) and childcare nursery setting, ranging in age from babies to pre-school children (D1) – **Granted**
- 20/139.6 20/05577/CAT - 61 The Street, Little Waltham - (T1) Ash - Fell - suffering from ash die back. (T2) Blackthorn - reduce the tree by 2m. (T3) Laurel Bush – removed – **No objection**

## **20/140: To consider representations in relation to the Government's White Paper in relation to planning reform**

### **20/141 Correspondence**

- 20/141.1 Essex County Council
- 20/141.2 Chelmsford City Council
- 20/141.3 Other

### **20/142 Amenities report**

- 20/142.1 To review the use of the play area and tennis courts with reference to the risk assessments
- 20/142.2 To consider the quarterly play area inspection
- 20/142.3 To discuss issues in relation to the climbing roses at Church Hill
- 20/142.4 To consider quotation for Tree inspection of recreation grounds
- 20/142.5 To consider offer from Chelmsford City Council for free table tennis table
- 20/142.6 To consider issues raised by the Memorial Hall regarding paths within the recreation grounds

### **20/143 Financial Matters**

- 20/143.1 Payments for approval
- 20/143.2 Current account balance to be reported at the meeting.
- 20/143.3 To approve the pay scale increase of the Clerk's salary
- 20/143.4 To approve Clerk's overtime for Parish magazine
- 20/143.5 To consider purchase of new reference book
- 20/143.6 To consider update of bank mandate
- 20/143.7 To note outcome of the External Audit and to approve period for issue of notice of conclusion of audit
- 20/143.8 To consider appointment of internal auditor
- 20/143.9 To consider draft strategy statement

**20/144 Clerk's Report**

**20/145 Affordable Housing project**

**20/146 To receive an update in relation to issues raised regarding Glebe Field**

**20/147 To consider ongoing issues in relation to the Health and Wellbeing plan**

**20/148 To consider issues relating to Allotments**

20/148.1 To consider quote in relation to clearance of rubbish at recreation ground site

20/148.2 To consider adding the regular clearance of nettles at the recreation ground site

20/148.3 To discuss issue of Wayleave consent application for telegraph pole at Blasford Hill allotments

20/148.4 To receive update on current allotment tenancies

**20/149 To consider issues relating to fly tipping**

**20/150 To consider issues in relation to Local Highway Panel applications**

20/150.1 To consider representations in relation to progress of application for a crossing at Ash Tree Corner

20/150.2 To consider representations in relation to progress of application for 30mph speed limit at Chatham Green

**20/151 To respond to issues raised by Essex County Council regarding Salt bin at Roman Road**

**20/152 To receive update regarding recreation grounds leasehold arrangements**

**20/153 Matters to be raised by members for the next agenda.**