Dear Councillors,
You are hereby summoned to attend an online meeting of Little Waltham Parish Council which will take place at 7.30pm on **Tuesday 5 May 2020** for the transaction of the following business:

Signed Suzanne Walker  
Clerk to the Parish Council  
Date 28 April 2020

Login details –  
https://us02web.zoom.us/j/82142232624?pwd=YXdCSXg3UVdBWTJzTU1WY2tfFajUyUT09

**Meeting ID:** 821 4223 2624  **Password:** 142309

Members of the public and press are also cordially invited to attend the meeting. If you wish to attend then please login using the details above. If any person faces difficulty logging on for the meeting please contact the Clerk on 01376 331251 for assistance.

**AGENDA**

20/59  **Apologies**

20/60  **Declarations of Interest**

20/61  **To consider and approval of Minutes 3 March 2020**

20/62  **To approve rules for the conduct of online meetings**

20/63  **Public Forum- to receive any representations from the public**

20/64  **New Planning Applications**

20/64.1 19/01562/DOC/1 - Land at Poste House Cottage, Domsey Lane, Little Waltham - Condition 3 - Refuse and Recyclable materials, Condition 4 - Materials should match existing building, Condition 5 - Surface treatment of vehicle access, Condition 6 - Surface water, Condition 8 - Hard and Soft landscaping, Condition 12 - Drawing of any gates, fences, walls, railings or piers.

20/64.2 20/00472/FUL - Croxtons Mill, Blasford Hill, Little Waltham - Retrospective application for demountable pergola, timber decking and minor soft and hard landscaping.

20/64.3 20/05531/CAT - 59 The Street, Little Waltham - T1 Ash - crown reduce by upto 3m max - Reason: to maintain at reasonable height as is close to house and road
20/65 Planning Results
20/65.1 19/01883/FUL - Channels Lodge, Belstead Farm Lane, Little Waltham - Conversion of residential barn and detached outbuilding to create six new bedrooms. Construction of single storey lean to extension to detached outbuilding. Associated landscaping work – Permitted
20/65.2 19/01184/LBC - Channels Lodge, Belstead Farm Lane, Little Waltham - Conversion of residential barn and detached outbuilding to create six new bedrooms. Construction of single storey lean to extension to detached outbuilding. Associated landscaping work – Permitted
20/65.3 19/02104/FUL - Channels Golf Club, Belsteards Farm Lane, Little Waltham - Proposed single storey front and rear extensions, with associated landscaping works – Permitted
20/65.4 19/02105/LBC - Channels Golf Club, Belsteards Farm Lane, Little Waltham - Proposed single storey front and rear extensions, alterations to existing building with associated landscaping works – Permitted
20/65.5 20/00056/ADV - McDonalds Restaurants Ltd 5 Regiment Business Park Eagle Way Little Waltham - Installation of internally illuminated 4No. digital freestanding signs and a digital booth screen – Permitted
20/65.6 20/05511/CAT - 98 The Street, Little Waltham - Pine (T1 on plan) - Fell - Reason: Clay shrinkage subsidence damage – No objection
20/65.7 20/05512/CAT - 2-6 Brook Hill, Little Waltham - TG4 Tree group of mixed species - Eucalyptus - Fell - Reason: Clay shrinkage subsidence damage at neighbour 98, The Street – No objection
20/65.8 20/00158/LBC - The Old Alehouse, Blasford Hill, Little Waltham – construction of detached annexe – Withdrawn
20/65.9 20/00157/FUL - The Old Alehouse, Blasford Hill, Little Waltham – construction of detached annexe – Permitted
20/65.10 20/00171/FUL - 6 Sorrell Close, Little Waltham - Proposed two storey side extension with associated internal alterations and covered porch – Permitted
20/65.11 20/05525/CAT - Stanford House, 18 Winckford Close, Little Waltham - Sycamore (T1) - 2m crown reduction - Reason: to improve light and reduce to a more manageable size – No objection

20/66 Financial Matters
20/66.1 Payments for approval
20/66.2 Current account balance to be reported at the meeting.
20/66.3 Approval of Clerk’s overtime in relation to spring edition of Parish magazine
20/66.4 To consider and approve the list of annual payments
20/66.5 To consider internal control procedures
20/66.7 To decide upon saver account for investment of Vera Perkins investment
20/66.8 To approve the set up of direct debit to pay Information Commissioner fee
20/66.9 To approve Online banking arrangements
20/66.10 To consider draft Reserves Policy

20/67 Clerk’s Report

20/68 To receive update regarding Cricket Club and leasehold arrangements
20/68.1 Update regarding leasehold negotiations
20/68.2 To consider issue of grass cutting of the field

20/69 Matters to be raised by members for the next agenda.