

LITTLE WALTHAM PARISH COUNCIL



Clerk: Suzanne Walker
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Dear Councillors,

You are hereby summoned to attend an online meeting of Little Waltham Parish Council which will take place at 7.30pm on **Tuesday 6 April 2021** for the transaction of the following business:

Signed Suzanne Walker
Clerk to the Parish Council

Date 29th March 2021

Log in details –

<https://us02web.zoom.us/j/86460607898?pwd=S0dpR1hNcmtROU1aY2RjRmsvQ05TUT09>

Meeting ID: 864 6060 7898 Passcode: 392061

Members of the public and press are also cordially invited to attend the meeting. If you wish to attend then please login using the details above. If any person faces difficulty logging on for the meeting or wishes to join the meeting via telephone link please contact the Clerk on 01376 331251 for assistance.

AGENDA

- 21/54 Apologies**
- 21/55 Declarations of Interest**
- 21/56 To consider co-option of Councillor**
- 21/57 To consider and approve Minutes 2 March 2021**
- 21/58 Public Forum- to receive any representations from the public**
- 21/59 New Planning applications**
 - 21/59.1 21/00425/FUL - 76 Brook Hill, Little Waltham - Demolition of existing rear extension and outhouses. Single storey rear extension.

- 21/59.2 21/00426/FUL - Maleg, Domsey Lane, Little Waltham - First floor side extension with single storey front porch and garage conversion to habitable space
- 21/59.3 21/00472/FUL - Channels Lodge, Belstead Farm Lane, Little Waltham - Detached building with addition of single storey extension to accommodate hotel laundry facilities.
- 21/59.4 21/00028/FUL - 84 The Street, Little Waltham - Remove old windows with like for like replacements. Replacement front door.
- 21/59.5 21/00029/LBC - 84 The Street, Little Waltham - Remove old windows with like for like replacements. Replacement front door.
- 21/59.6 13/01823/S73 - Ash Tree Stud Farm, Main Road, Little Waltham - Variation to condition 9 of approved permission 13/01823/FUL - (Construction of 1 no. replacement dwelling). To retain the existing dwelling on site.

21/60 Planning Results

- 21/60.1 TPO/221/002 - Albion House, Braintree Road, Little Waltham – confirmation of Tree Preservation Order
- 21/60.2 20/02038/LBC - Thorleys Cottage Blasford Hill Little Waltham - Extension to existing rear dormer – **Granted**
- 21/60.3 20/01859/FUL - Land north of the Weir and west of Brook Hill, Little Waltham Retrospective application for outbuilding to provide shelter for goats – **Permitted**
- 21/60.4 20/02069/FUL - Belstead School, Back Lane, Little Waltham - Construction of respite centre building to accommodate full time residential school use for children with special needs . Proposed new parking area and landscaping – **Granted**
- 21/60.5 21/05515/CAT - 9 Winckford Close, Little Waltham - Hawthorn - Remove branch covered in ivy and over hanging neighbours fence - Reason: Tree is not healthy and there is a danger of the branch braking off and damaging neighbour's fence and shed – **No objection**

21/61 To consider response to Essex County Council Minerals Local Plan review

21/62 Correspondence

- 21/62.1 Essex County Council
- 21/62.2 Chelmsford City Council
- 21/62.3 Other

21/63 Amenities report

- 21/63.1 To review the use of the play area and tennis courts with reference to the risk assessments
- 21/63.2 To consider quarterly play area inspection report
- 21/63.3 To consider issues regarding third party use of the recreation grounds
- 21/63.4 To consider participating in the 'Keep Britain Tidy' spring clean

21/64 Financial Matters

- 21/64.1 Payments for approval
- 21/64.2 Bank account balances to be reported at the meeting.
- 21/64.3 To consider internal control procedures
- 21/64.4 To consider and approve list of regular payments
- 21/64.5 To review ongoing direct debit payments
- 21/64.6 To approve overtime for March edition of magazine
- 21/64.7 To approve costs of play area inspection course for a Councillor

- 21/65 Clerk's Report**
- 21/66 Affordable Housing project**
- 21/67 To consider proposal for a village celebration in 2022**
- 21/68 To consider and approve policies**
- 21/68.1 To consider draft investment policy
- 21/68.2 To consider updated Disciplinary and Grievance procedure
- 21/68.3 To consider draft scheme of delegation
- 21/68.4 To consider resolution to devolve powers in relation to planning applications.
- 21/69 To consider traffic issues**
- 21/69.1 To discuss issues raised at the meeting with the Local Highway Panel officer and to decide if to amend the application to the Local Highway Panel Application
- 21/69.2 To consider application to South Essex Parking Partnership in relation to verge parking
- 21/69.3 To consider progress and Speed Watch group
- 21/69.4 To consider the issue of highway signage or gates
- 21/70 To consider issues surrounding the allotments**
- 21/70.1 To consider costs of further tidying and clearing of recreation ground allotments
- 21/70.2 To consider the cost of a gate and signage for the recreation ground allotments
- 21/71 To consider representation in relation to the Escooter trial.**
- 21/72 To consider draft risk assessment for meetings and to decide upon arrangements for future Parish Council meetings.**
- 21/73 receive update regarding recreation grounds leasehold arrangements**
- 21/74 Matters to be raised by members for the next agenda.**