

# LITTLE WALTHAM PARISH COUNCIL



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Dear Councillors,

You are hereby summoned to attend an online meeting of Little Waltham Parish Council which will take place at 7.45pm on **Tuesday 4 May 2021** for the transaction of the following business:

Signed Suzanne Walker  
Clerk to the Parish Council

Date 27<sup>th</sup> April 2021

Log in details –

<https://us02web.zoom.us/j/84099263315?pwd=NE1LUTlqY0lLeWRkTU5ldGswV2t3UT09>

Meeting ID: 840 9926 3315      Passcode: 505087

Members of the public and press are also cordially invited to attend the meeting. If you wish to attend then please login using the details above. If any person faces difficulty logging on for the meeting or wishes to join the meeting via telephone link please contact the Clerk on 01376 331251 for assistance.

## AGENDA

**21/75    To elect a Chairman for the Civic Year**

**21/76    Apologies**

**21/77    Declarations of Interest**

**21/78    To consider committees and representatives for the Civic Year**

Amenities Working party  
Personnel Committee and Personnel Sub Committee  
Poole and Aleyn Charity link person  
GP Patient's Forum  
Primary School link person  
Allotment link person  
Channels Residents Committee link person

**21/79 To consider and approve Minutes 6 April 2021**

**21/80 Public Forum- to receive any representations from the public**

**21/81 New Planning applications**

- 21/81.1 21/00450/REM - Land north of Cranham Road, Little Waltham - application for the approval of reserved matters (access, appearance, landscaping, layout, and scale) in relation to outline planning permission 16/01394/OUT for demolition of existing building and erection of a flour and feed mill (use class b2) including storage, alterations to the access, parking, landscaping and associated ancillary development.
- 21/81.2 19/01576/S73 - 13 Sorrell Close, Little Waltham - Variation to conditions 2 and 4 of approved permission 19/01576/FUL - (Single storey rear extension, first floor side extension and partial conversion of the garage). Reduction in size of rear extension. Alteration in size of rear window to first floor extension. Porch and part garage roof to change from flat to pitched with porch enclosed.
- 21/81.3 21/00573/FUL - Peverels Farm, Domsey Lane, Little Waltham – Replacement or existing kitchen window with new glazed casement doors
- 21/81.4 21/00574/LBC - Peverels Farm, Domsey Lane, Little Waltham – Replacement or existing kitchen window with new glazed casement doors
- 21/81.5 20/01907/OUT - Land North West of Montpellier Villa, Blasford Hill, Little Waltham - Outline application for the construction of 10 dwellings with associated access. (approval to be sought on access, appearance, layout and scale) amended documentation
- 21/81.6 21/00766/CUPAQ - Wheeler’s Farm, Wheeler’s Hill, Little Waltham - Determination as to whether the prior approval of the local planning authority is required for the proposed change of use from Agricultural Buildings to 2 Dwellings (Class C3)

**21/82 Planning Results**

- 21/82.1 20/02133/LBC - Pratts Farm, Pratts Farm Lane, Little Waltham - Demolish existing single storey extensions. Construction of part two storey part single storey rear extensions and single storey side extension. Construction of detached garden room. With associated internal alterations – **Permitted**
- 21/82.2 20/02132/FUL - Pratt’s Farm, Pratt’s Farm Lane, Little Waltham - Demolish existing single storey extensions. Construction of part two storey part single storey rear extensions and single storey side extension. Construction of detached garden room – **Permitted**
- 21/82.3 21/00158/FUL - Land South East of Bailey’s Cottage, Chatham Green, Little Waltham - Retrospective application for the construction of agricultural/ stable building for use of the existing smallholding – **Permitted**
- 21/82.4 21/00425/FUL - 76 Brook Hill, Little Waltham - Demolition of existing rear extension and outhouses. Single storey rear extension – **Permitted**
- 21/82.5 20/00071/OUT - Land east of 1 – 5 Eagle Way, Little Waltham - Outline application for B2/B8 Units with associated parking, servicing and landscaping with some matters reserved - **Permitted**

**21/83: Annual review of Parish Council policies**

**21/84: To review Registers of Interest and dispensations**

**21/85: Correspondence**

- 21/85.1 Essex County Council

21/85.2 Chelmsford City Council

21/85.3 Other

**21/86 Amenities report**

21/86.1 To review the use of the play area and tennis courts with reference to the risk assessments

**21/87 Financial Matters**

21/87.1 Payments for approval

21/87.2 Bank account balances to be reported at the meeting.

21/87.3 To confirm costings for magazine

21/87.4 To consider the report from the internal auditor

21/87.5 To consider and approve the Annual Governance statement on the Annual Governance and Accountability Return

21/87.6 To consider and approve the Parish Council accounts for year-end 31<sup>st</sup> March 2021 and the Accounting statements on the Annual Governance and Accountability Return

21/87.7 To confirm the dates for the exercise of public rights

**21/88 Clerk's Report**

**21/89 To consider GDPR update**

**21/90 Affordable Housing project**

**21/91 To consider proposal for a village celebration in 2022**

**21/92 To receive an update and to consider traffic issues in the Parish**

**21/93 To consider draft risk assessment for meetings and to decide upon arrangements for future Parish Council meetings.**

**21/94 To consider issues in relation to Glebe Field**

**21/95 To receive update regarding recreation grounds leasehold arrangements**

**21/96 Matters to be raised by members for the next agenda.**