

LITTLE WALTHAM PARISH COUNCIL

Minutes of the Extra-ordinary Meeting held on 19th August 2021 at 7:30pm in the Tufnell Hall

Present: Councillors Edith Robertson (Chair)
 Antony Kingham
 Michael Eve
 Chloe Tron
 Rupert Watson
Clerk Suzanne Walker
City and County Councillor Councillor Steel
No members of the public were present

Meeting commenced at 7.30pm

21/123 Apologies

Received from Councillors Allen, Scott, Tinson and Williamson and City Councillors Knight and Daden.

21/124 Declarations of Interests

None.

21/125 Public Forum- to receive any representations from the public

Councillor Steel spoke to confirm that no one had appreciated the size and scale of the proposed event when the licence application for Wheeler's Farm was received and he could either make an application for a review or support an application if the Parish Council decides to apply. It was noted that the Parish Council had received notification of road works that appear to clash with the next event on the site and Councillor Steel agreed to take the matter up with Essex Highways.

He also spoken in relation to byway 51 by Croxton Mill as he has spoken to the Public Rights of Way officer and been advised of the difficulties in restricting use of byways. Due to safety concerns in relation to the use and depth of the ford the portion of the byway that crosses the ford had been shut for 21 days. He is not clear if that order has been extended but is aware of an application for a Traffic Regulation Order which requests that the portion of the byway that crosses the ford is closed permanently.

Councillors **agreed** to deal with agenda item 21/128 at this stage of the meeting to enable Councillor Steel to be aware the issue

21/128 To consider issues and actions to be taken by the Parish Council in relation to Premises Licenses at Wheeler's Farm, Wheeler's Hill, Little Waltham

The Parish Council had made representations to the Police and City Council particularly in relation to issues of traffic and parking that impacted particularly upon the village centre but also upon Essex Regiment Way as a result of the recent 'rave' event. The Police had invited the Parish Council to the subsequent safety group meeting but had to withdraw the invitation as the City Council stated that there were

confidential items to be discussed. It was noted that the safety group meeting has taken place and the result of the meeting is that an updated traffic plan is required from the applicant to deal with the issues that arose at the last event. Councillors are concerned as to the fact that the capacity is 5,000 people and issues of capacity, time of arrival and departure and signage need to be dealt with in the plan. It was noted that the next event will be taking place on 4th September 2021. Any application for a review of the licence needs to be supported by evidence so it was **agreed** to consider the updated traffic report once received, to monitor the event on 4th September and gather evidence of any detrimental issues and to then consider whether to apply for a review. It was noted that there is also a second licence for the site. Councillors also requested that the Clerk puts a message on Facebook to advise residents how to complain to the out of hours officer at the City Council if there are concerns as to noise or other nuisance.

21/126 To consider the following Planning applications

- 21/126.1 21/01355/LBC - Foxes, Blasford Hill, Little Waltham – construction of a single storey rear orangery extension – **No Comment** as already determined by the City Council
- 21/126.2 21/01354/FUL - Foxes, Blasford Hill, Little Waltham – construction of a single storey rear orangery extension – **No Comment** as already determined by the City Council
- 21/126.3 21/01141/LBC - The Old Ale House, Blasford Hill, Little Waltham - Demolition of existing single storey east end extension and construction of a single storey extension; loft conversion including addition of three dormer windows; reconstruction of chimney and other external alterations. Resubmission of approved, lapsed application(s), Ref: 17/00561/FUL & 17/00562/LBC – **No Comment**
- 21/126.4 21/01140/FUL - The Old Ale House, Blasford Hill, Little Waltham - Demolition of existing single storey east end extension and construction of a single storey extension; loft conversion including addition of three dormer windows; reconstruction of chimney and other external alterations. Resubmission of approved, lapsed application(s), Ref: 17/00561/FUL & 17/00562/LBC – **No Comment**
- 21/126.5 21/01275/FUL - Outbuilding at Shoulderstick Haul Wheelers Hill Little Waltham Chelmsford Essex - Conversion of part of an existing outbuilding to a residential annexe. alterations to fenestration – **agreed** to state that the annexe should be used in conjunction with the main dwelling and not as a separate dwelling.
- 21/126.6 21/01282/FUL - Channel's Lodge, Belstead Farm Lane, Little Waltham - Retrospective application for the conversion and restoration of an existing barn to facilitate use for 5 self-contained accommodation suites and cafe area. Single storey front and rear extensions incorporating a link extension to existing open sided entrance foyer- **No Comment**
- 21/126.7 21/01283/LBC - Channel's Lodge, Belstead Farm Lane, Little Waltham - Retention of repair works and associated operations to an existing barn to facilitate the conversion to 5 self-contained accommodation suites and cafe area – **No Comment**
- 21/126.8 21/01495/CUPAM - 93A The Street, Little Waltham - Determination as to whether the prior approval of the local planning authority is required for the

proposed change of use from a holiday let to 1 dwelling house (Class Use C3) – **No Comment**

21/126.9 19/01576/S73/1 - 13 Sorrell Close, Little Waltham - Variation of condition 2 to approved planning application 19/01576/FUL (Single storey rear extension, first floor side extension and partial conversion of the garage) to reduce the width and increase the depth of the rear extension due to location of public sewer and alter internal layout of bedroom and en-suite – **No Comment**

21/127 To approve amendment to section 2 Accounting Statement on the Annual Governance and Accountability Return

Councillors **agreed** to approve the amendments to the figures in boxes 4 and 6 for the 2019 – 2020 comparative figures in section 2 of the AGAR and also the update to the statement of variances. The amendments to the AGAR were initialled and dated by the Clerk and Chairman.

21/128 To consider issues and actions to be taken by the Parish Council in relation to Premises Licenses at Wheeler’s Farm, Wheeler’s Hill, Little Waltham

Dealt with earlier in the meeting.