

# LITTLE WALTHAM PARISH COUNCIL



Clerk: Suzanne Walker  
Phone: 01376 331251  
[clerk@littlewaltham.org.uk](mailto:clerk@littlewaltham.org.uk)  
[www.littlewaltham.org.uk](http://www.littlewaltham.org.uk)

Dear Councillors,

You are hereby summoned to attend the meeting of Little Waltham Parish Council which will take place at 7.30pm on **Tuesday 2 November 2021** at the Memorial Hall, Brook Hill, Little Waltham, Essex for the transaction of the following business:

Signed Suzanne Walker  
Clerk to the Parish Council

Date 27<sup>th</sup> October 2021

Members of the public and press are also cordially invited to attend the meeting.

## AGENDA

**21/177 Apologies**

**21/178 Declarations of Interests**

**21/179 To consider and approve the Minutes 5 October 2021**

**21/180 Public Forum- to receive any representations from the public**

**21/181 To discuss and clarify the Parish Council representation protocol**

**21/182 New Planning applications**

21/182.1 21/05619/CAT - 106 The Street, Little Waltham - Marked G1 - Apple - Rear garden, adjacent to boundary wall - Reduce the height and spread of the tree by 0.5-1m, prune extended laterals, shape over - Reason - To define the shape; Marked T2 - Acer - Rear garden - Reduce by 0.5-1.0m and shape over canopy - Reason - To define the shape; Marked T3 - Laurel - Rear garden - Reduce the height and spread of the tree by 0.5-1.0m / back to previous pruning points; Marked G4 Dead trees x 2 - Rear garden - Fell to ground level; Marked T6 - Bay - Rear garden - Reduce height of the hedge by 0.5m to define shape. (Marked G5 Hornbeam x 3 are trees to be planted)

21/182.2 21/01954/FUL - Site at the Bungalow, Belstead Farm Lane, Little Waltham - Demolition of existing dwelling and domestic outbuilding. Construction of 6 dwellings with garaging, parking, landscaping and other associated works

- 21/182.3 CC/CHL/85/21 - Land between Beaulieu Park (north of Generals Lane), Boreham Parish, and Deres Bridge Roundabout on A131, Great & Little Leighs Parish, to the north east of Chelmsford - Chelmsford North East Bypass (CNEB): A single carriageway road between Roundabout 4 of the Beaulieu Park Radial Distributor Road (RDR1) and a new roundabout on the A131 at Chatham Green plus dualling of the existing A131 between Chatham Green and Deres Bridge roundabout. With one intermediate roundabout, 3 road overbridges and 1 pedestrian/cycle/horse overbridge. Together with other associated works and landscaping.
- 21/182.4 21/05636/CAT - 51 The Street, Little Waltham - Oak - Reduce crown by 1-2m (previously reduced tree) - Reason - Is in close proximity to property, size has been contained over the years
- 21/182.5 21/01968/ADV - Plot two Eagle Way, Little Waltham - Installation of internally illuminated x4 fascia signs. Internally illuminated x4 totem signs and non illuminated x3 totem signs
- 21/182.6 21/01780/FUL – Montpellier Yard, Blasford Hill, Little Waltham – Retrospective application for construction of a storage building
- 21/182.7 21/02082/FUL – physiotherapy clinic at Blenheim Cottage, Back Lane, Little Waltham – Proposed single storey infill side extension
- 21/182.8 To consider the variation to application 20/02064/OUT – strategic growth site north of Woodhouse Lane.

### **21/183: Planning Results**

- 21/183.1 21/01275/FUL - Outbuilding At Shoulderstick Haul Wheelers Hill Little Waltham Chelmsford Essex - Conversion of part of an existing outbuilding to a residential annexe. alterations to fenestration - **permitted**
- 21/183.2 21/01657/FUL - Willow Cottage, Chatham Green, Little Waltham - demolish existing garage and conservatories and construct single storey side and rear extensions. Extension to detached single garage – **Permitted**
- 21/183.3 21/05604/CAT - 34 The Street, Little Waltham - Ash - Within rear garden - Reduce extended lateral growing to the north west by 2.5m maximum, cutting to suitable growing points; crown lift to 3.5m, removing sub laterals, cutting to branch collar – **No objection**
- 21/183.4 21/01717/FUL - Peverells Farm, Domsey Lane, Little Waltham - Demolish existing porch, construction of replacement porch – **Permitted**

### **21/184: To consider representations in relation to Chelmsford City Council Local plan First Homes planning advice note**

#### **21/185 Correspondence**

- 21/185.1 Essex County Council
- 21/185.2 Chelmsford City Council
- 21/185.3 Other

#### **21/186: Amenities report**

- 21/186.1 To receive update on play area upgrade projects
- 21/186.2 To decide if to participate in the 'Love your Chelmsford' promotional scheme
- 21/186.3 To decide upon representation in relation to the Santa Sleigh event
- 21/186.4 To consider the promoting the 'Slow Ways' scheme

#### **21/187: Financial Matters**

- 21/187.1 Payments for approval
- 21/187.2 Bank account balances to be reported at the meeting
- 21/187.3 To agree costs for increasing storage for email accounts
- 21/187.4 To review internal auditor

21/187.5 To receive quarterly financial report  
21/187.6 To consider issue of the Clerk's salary  
21/187.7 To consider first draft of the budget  
21/187.8 To consider grant applications

**21/188: Clerk's Report**

**21/189: To decide upon representation at the Remembrance Day events**

**21/190: Affordable Housing project**

**21/191: To consider the issue of traffic in the Parish**

21/191.1 To receive update on liaison in relation to traffic issues with Essex County Council and the Local Highway Panel

21/191.2 To receive a report on the speed watch liaison event

21/191.3 To receive update on issue of traffic regulation order adjacent to the Surgery Brook Hill

**21/192: To receive update in relation to premises licences for events at Wheeler's Farm, Wheeler's Hill, Little Waltham**

**21/193: To agree upon the response to the Chelmsford City Council Community Governance Review consultation**

**21/194: To consider feedback on the 'Hard to Recycle' scheme**

**21/195: To consider proposal for a village celebration in 2022**

21/195.1 To consider quotes in relation to the provision of a Jubilee beacon

21/195.2 To decide upon the precise format and arrangements for events over the Jubilee weekend

**21/196: To consider issues in relation to Glebe Field**

**21/197: To receive update regarding recreation grounds leasehold arrangements**

21/196.1 To consider the final draft of the lease and to consider a resolution to execute the documentation and complete the transaction

**21/198: To consider the formal registration of the title of the Little Waltham Memorial Hall**

**21/199: To consider and agree the location and dates for the December 2021 Parish Council meeting and Parish Council meetings for 2022**

**21/200: Matters to be raised by members for the next agenda.**