

# LITTLE WALTHAM PARISH COUNCIL



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Dear Councillors,

You are hereby summoned to attend the meeting of Little Waltham Parish Council which will take place at 7.30pm on **Thursday 2 December 2021** at the Tufnell Hall, The Street, Little Waltham, Essex for the transaction of the following business:

Signed Suzanne Walker  
Clerk to the Parish Council

Date 26<sup>th</sup> November 2021

Members of the public and press are also cordially invited to attend the meeting.

## AGENDA

**21/201 Apologies**

**21/202 Declarations of Interests**

**21/203 To consider the co-option of a new Councillor**

**21/204 To consider and approve the Minutes 2 November 2021**

**21/205 Public Forum- to receive any representations from the public**

**21/206 To review the Parish Council representation protocol and Media policy**

**21/207 New Planning applications**

21/207.1 21/02126/REM - Land North West of Montpellier Villa, Blasford Hill, Little Waltham - Approval of reserved matters application (landscaping) in relation to outline planning permission 20/01907/OUT - for the construction of 10 dwellings with associated access from Blasford Hill. The provision of landscaping details (included within the Landscaping Strategy Ref: 21002-101 Rev: D), includes evergreen boundary hedging to the perimeter of the site, ornamental hedging to the front of plots, strategic native tree planting and the creation of wildflower grassland around the swales at the entrance of the site.

21/207.2 21/02190/CUPAQ - Barns Opposite Whitbreads Business Centre Whitbreads Farm Lane Little Waltham - Determination as to whether the prior approval of

the local planning authority is required for the proposed change of use from Agricultural Buildings to 5 Dwellings (Class C3).

- 21/207.3 21/02203/CUPAR - Barns Opposite Whitbreads Business Centre Whitbreads Farm Lane Little Waltham - Determination as to whether the prior approval of the local planning authority is required for the proposed change of use from Agricultural Buildings to a Flexible Use comprising Class E(g) and/or B8 Use Classes
- 21/207.4 21/02104/FUL - Site North of Rolphs Cottages Blasford Hill Little Waltham - Construction of Fisherman's Lodge and landscaping

### **21/208: Planning Results**

- 21/208.1 21/05222/TPO - 100 The Street, Little Waltham - T2 - Horse Chestnut - Crown reduction by up to 6m (approx 1-2m below previous cut points) - Reason - The tree is causing the thatched roof across the road to deteriorate and reduction would give extra clearance – **Refused**
- 21/208.2 21/01718/LBC - Peverells Farm, Domsey Lane, Little Waltham – Replacement porch – **Granted**
- 21/208.3 21/01610/FUL - Southwood House, Woodhouse Lane, Little Waltham - Part demolition of existing garage, construction of new single storey extension and new entrance porch. Internal alterations, installation of bi-fold doors to rear elevation and alterations to basement – **granted**
- 21/208.4 21/05619/CAT - 106 The Street, Little Waltham - Marked G1 - Apple - Rear garden, adjacent to boundary wall - Reduce the height and spread of the tree by 0.5-1m, prune extended laterals, shape over - Reason - To define the shape; Marked T2 - Acer - Rear garden - Reduce by 0.5-1.0m and shape over canopy - Reason - To define the shape; Marked T3 - Laurel - Rear garden - Reduce the height and spread of the tree by 0.5-1.0m / back to previous pruning points; Marked G4 Dead trees x 2 - Rear garden - Fell to ground level; Marked T6 - Bay - Rear garden - Reduce height of the hedge by 0.5m to define shape. (Marked G5 Hornbeam x 3 are trees to be planted) – **No objection**
- 21/208.5 21/01968/ADV - Plot two Eagle Way, Little Waltham - Installation of internally illuminated x4 fascia signs. Internally illuminated x4 totem signs and non illuminated x3 totem signs – **Granted**

### **21/209 To consider representations in relation to the Chelmsford City Council Duty to Co-operate consultation**

#### **21/210 Correspondence**

- 21/210.1 Essex County Council
- 21/210.2 Chelmsford City Council
- 21/210.3 Other

#### **21/211: Amenities report**

- 21/211.1 To receive update on play area upgrade projects
- 21/211.2 To consider quotes received for grass cutting contract
- 21/211.3 To consider quotes received for village maintenance
- 21/211.4 To receive update on Parish Tree Warden scheme

#### **21/212: Financial Matters**

- 21/212.1 Payments for approval
- 21/212.2 To consider subscribing to the Essex Playing Field Association
- 21/212.3 Bank account balances to be reported at the meeting
- 21/213.4 To consider review of Clerk's hours of work
- 21/212.5 To consider draft budget

**21/213: Clerk's Report**

**21/214: Affordable Housing project**

**21/215: To consider the issue of traffic in the Parish**

21/215.1 To receive update on attendance at Essex County Council meeting.

21/215.2 To receive update on issue of traffic regulation order adjacent to the Surgery Brook Hill

21/215.3 To consider representations regarding issues raised in relation to the use of the Radial Distributor Road.

**21/216: To receive update in relation to premises licences for events at Wheeler's Farm, Wheeler's Hill, Little Waltham**

**21/217: To receive update regarding recreation grounds leasehold arrangements**

**21/218: To review current arrangements for the Parish magazine**

**21/219: To consider and approve Parish Council nominated representative to the Poole and Aley charity**

**21/210: To consider representations in relation to the Essex County Council Bus Service Improvement strategy**

**21/211: To receive update in relation to the situation with Glebe Field**

**21/212: Matters to be raised by members for the next agenda.**