

# LITTLE WALTHAM PARISH COUNCIL



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Dear Councillors,

You are hereby summoned to attend the meeting of Little Waltham Parish Council which will take place at 7.30pm on **Tuesday 4<sup>th</sup> October 2022** at the Memorial Hall, Brook Hill, Little Waltham, Essex for the transaction of the following business:

**SUZANNE WALKER**

Signed Suzanne Walker  
Clerk to the Parish Council

Date 28<sup>th</sup> September 2022

Members of the public and press are also cordially invited to attend the meeting.

## AGENDA

**22/147: Apologies**

**22/148: Declarations of Interests and dispensations**

**22/149: To consider and approve the Minutes 6<sup>th</sup> September 2022**

**22/150: Public Forum- to receive any representations from the public**

**22/151: New Planning applications**

22/151.1 22/01472/ADV - Waltham Service Station, Main Road, Little Waltham - 1 x non illuminated sign to be attached to existing post

22/151.2 22/01631/FUL - Blenheim Cottage, Back Lane, Little Waltham - Proposed addition of log store to garage building & external staircase for access to loft void storage

22/151.3 22/01445/FUL - Channels Lodge, Belstead Farm Lane, Little Waltham - Conversion and restoration of an existing barn to facilitate use for 5 self contained accommodation suites and cafe area. Single storey front and rear extensions incorporating a link extension to existing open sided entrance foyer.

22/151.4 22/01446/LBC - Channels Lodge, Belstead Farm Lane, Little Waltham - Repair works and associated operations to an existing barn to facilitate the conversion to 5 self-contained accommodation suites and cafe area.

22/151.5 22/01563/FUL - Southwood House, Woodhouse Lane, Little Waltham - Removal of existing garage and retention of the existing side wall.

Construction of a single storey side extension. New entrance porch. Internal alterations and installation of bi-fold doors to rear elevation and alterations to existing basement.

- 22/151.6 22/01621/FUL - Land East of Channels Drive Roundabout Broomfield - Installation of a mammoth sculpture public art display.
- 22/151.7 20/00964/S73/1 - 98 The Street, Little Waltham - Variation of condition 2 to approved planning application 20/00964/FUL (Conversion of the existing outbuilding into a two-bedroom dwelling. Associated hard-surface off-street parking). Alterations to the boundary walls, parking provision and the rear elevation of the outbuilding.

### **22/152: To note Planning Results**

- 22/152.1 21/00450/REM - Land north of Cranham Road, Little Waltham - application for the approval of reserved matters (access, appearance, landscaping, layout, and scale) in relation to outline planning permission 16/01394/OUT for demolition of existing building and erection of a flour and feed mill (use class b2) including storage, alterations to the access, parking, landscaping and associated ancillary development – **Granted**
- 22/152.2 ESS/10/22/CHL - Bulls Lodge Quarry, Generals Lane, Boreham - Continuation of development permitted by planning permission ESS/01/11/CHL without compliance with condition 8 (restriction on number of nights on which night-time working is permitted) to allow additional week night and weekend night working for a period of 2 years. ESS/01/11/CHL amended planning permission ESS/36/03/CHL which was for "Use of a coated roadstone plant and associated facilities for the manufacture of coated roadstone products using predominantly sand and gravel and recycled aggregates produced at the quarry – **Granted**
- 22/152.3 22/01066/LBC - 23 The Street, Little Waltham - Replacement of existing single glazed wooden sashes in 13 windows with double glazed wooden sashes inside the same existing box casing reusing existing hardware. Replacement of single glazed casements in 3 windows with double glazed casements – **Granted**
- 22/152.4 22/01056/FUL - Land south of Timbuctoo Cottage, Blasford Hill, Little Waltham - Construction of a new dwelling with associated parking, amenity space and landscaping. Formation of access – **Refused**
- 22/152.5 22/05107/TPO – Merefields, Main Road, Little Waltham - Application for tree works in relation to trees covered by Tree Preservation order – **Permitted**
- 22/152.6 22/05566/CAT – The Lake House, Brook Hill, Little Waltham – work to trees in the conservation area – **No objection**

### **22/153: Correspondence**

### **22/154: To consider Councillor representatives for tasks**

### **22/155: Amenities report**

- 22/155.1 To receive update on wetpour upgrade works
- 22/155.2 To consider handyman arrangements and storage of gritting salt
- 22/155.3 To consider replacing certain flower tubs
- 22/155.4 To consider acquisition of new dog poo bins and associated extra costs with Chelmsford City Council
- 22/155.5 To consider response to complaint regarding rear pathway adjacent to Memorial Hall

**22/156: Financial Matters**

- 22/156.1 Payments for approval
- 22/156.2 Bank account balances to be reported at the meeting
- 22/156.3 To receive quarterly financial report
- 22/156.4 To consider the appointment of the internal auditor
- 22/156.5 To consider grant application

**22/157: Clerk's Report**

**22/158: Affordable Housing project**

**22/159: To consider Strategy statement for financial year 2023/24**

**22/160: To consider the issue of traffic in the Parish**

- 22/160.1 To receive update regarding the request for an Original and Destination survey
- 22/160.2 To consider the future of the village speedwatch group
- 22/160.3 To receive update on 20s Plenty initiative
- 22/160.4 To consider issues of CCTV for the Parish

**22/161: To consider ethical issues**

- 22/161.1 To consider adoption of a new Code of Conduct
- 22/161.2 To consider adoption of the Civility Pledge and new Dignity and work and anti- harassment policy

**22/162: To consider progress of application for Right of Way at Glebe Field and whether to make a further application to Essex County Council**

**22/163: To receive update regarding recreation grounds and pavilion project**

- 22/163.1 To receive update on garden licences
- 22/163.2 To agree next steps regarding the project including appointment of project manager

**22/164: To consider and approve meeting dates for 2023**

**22/165: Matters to be raised by members for the next agenda.**