

## LITTLE WALTHAM PARISH COUNCIL



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Dear Councillors

You are hereby summoned to attend the meeting of Little Waltham Parish Council which will take place at 7.30pm on **Tuesday 3<sup>rd</sup> October 2023** at the Memorial Hall, Brook Hill, Little Waltham, Essex for the transaction of the following business:

Signed Michelle Harrison  
Clerk to the Parish Council

Date 26<sup>th</sup> September 2023

Members of the public and press are also cordially invited to attend the meeting.

### AGENDA

**23/157: Apologies**

**23/158: Declarations of Interests**

**23/159: To consider and approve minutes**

23/159.1 The Minutes of the Extra Ordinary Meeting 1 August 2023

23/159.2 The Minutes dated 5 September 2023

**23/160: Public Forum- to receive any representations from the public**

**23/161: Resolution for Clerk to join the Local Government Pension Scheme**

**23/162: To receive reports from Councillor's attendance at external meetings**

23/162.1 Patient Participation Group (PPG): Issues arising at Little Waltham Doctors Surgery

**23/163: Clerk's Report**

**23/164: New planning applications**

23/164.1 23/01432/CUPAQ - Barns Opposite Whitbreads Business Centre, Whitbreads Farm Lane, Little Waltham, Chelmsford - Determination as to whether the prior approval application of the local planning authority is required for the proposed change of use from agricultural buildings to 5 dwellings (class c3).

23/164.2 23/00711/S73 -The Belsteads School, Back Lane, Little Waltham, Chelmsford - Application for the removal of conditions 3 and 8 (relating to construction to meet BREEAM "Very Good" and programme of archaeological investigation) attached to planning application ref. 23/00711/FUL (Construction of a respite centre buildings to accommodate full time residential school use for children with special needs.)

**23/165: Planning results for note**

23/165.1 23/05588/CAT – 63 The Street, Little Waltham, CM3 3NT – Dead standing weeping willow – fell to ground level – **no objection**

**23/166: Financial Matters**

23/166.1 Payments for approval

23/166.2 Bank reconciliation statement

23/166.3 To receive quarterly financial report

23/166.4 To consider the appointment of the internal auditor

**23/167: To consider the issue of traffic in the Parish**

23/167.1 To receive update regarding the Original and Destination survey results

23/167.2 To receive update on 20s Plenty initiative and further signage

**23/168: To consider crime in the village**

23/168.1 To consider installation of CCTV in the parish

**23/169: To consider organisation of Christmas event**

**23/170: Norwich to Tilbury Pylon consultations**

23/170.1 To consider purchasing banners

**23/171: To receive update regarding pavilion project**

22/171.1 Invoice from KSA

22/171.2 To consider opening a savings account for the Pavilion

**23/172: To consider and approve meeting dates for 2024**

**23/173: Matters to be raised by members for the next agenda.**