

## LITTLE WALTHAM PARISH COUNCIL



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Dear Councillors,

You are hereby summoned to attend the meeting of Little Waltham Parish Council which will take place at 7.30pm on **Tuesday 5<sup>th</sup> September 2023** at the Memorial Hall, Brook Hill, Little Waltham, Essex for the transaction of the following business:

Signed: Michelle Harrison  
Clerk to the Parish Council

Date 30 August 2023

**Members of the public and press are also cordially invited to attend this meeting**

### **AGENDA MEETING OF LITTLE WALTHAM PARISH COUNCIL**

- 23/139: Apologies**
- 23/140: Co-option of a new Councillor**
- 23/141: Declarations of Interests**
- 23/142: To consider and approve the Minutes dated 4 July 2023**
- 23/143: Public Forum - to receive any representations from the public**
- 23/144: To receive reports from Councillor's attendance at external meetings**
- 23/145: Appointment of the new Parish Clerk**
- 23/146: New planning applications**
  - 23/146.1 23/05588/CAT – 63 The Street, Little Waltham, CM3 3NT – Dead standing weeping willow – fell to ground level
  - 23/146.2 23/00251/S73 – Land South of Timbuctoo Cottage, Main Road, Little Waltham – Variation of Condition 2 to approved planning application 23/00251/FUL (Erection of new 3 bedroom detached house) to add additional internal staircase into loft space to create a mezzanine 2<sup>nd</sup> floor, additional roof lights
  - 23/146.3 23/01286/FUL – Sparrowhawks, Main Road, Little Waltham, CM3 3PA – Single storey rear and side extensions. Demolition of existing garage. Construction of a new garage and construction of replacement garden boundary wall
  - 23/146.4 22/01950/OUT & 22/01950/FUL - Zone 1 Chelmsford Garden Community – hybrid application for outline planning permission for housing and means of access

**23/147: Planning results for note**

- 23/147.1 23/01002/FUL – The Belsteads School, Back Lane, Little Waltham – proposed office building and associated parking – **Permitted**
- 23/147.2 23/01032/CUPAQ – Alstead Farm, Leighs Road, Little Waltham - Determination as to whether the prior approval of the local planning authority is required for the proposed change of use from agricultural building to 1 dwellinghouse (class c3) – **Prior Approval Required – Approved**
- 23/147.3 23/01096/LBC - 104 The Street, Little Waltham - Removal of internal wall, glazed lobby, replacement rear door and ice blasting of timbers – **Permitted**
- 23/147.4 23/01122/FUL - Sparrowhawks, Main Road, Little Waltham - Demolition of existing garage. Single storey rear and side extensions with alterations to fenestrations including roof lights - **Permitted**
- 23/147.5 23/05574/CAT - St Martins Church, Brook Hill, Little Waltham – Tree maintenance to the lime trees – **No objection**
- 23/147.6 23/01126/FUL - 37 Church Hill, Little Waltham - Single storey side extension with alterations to fenestration - **Permitted**

**23/148: Amenities report**

**23/149: Financial Matters**

- 23/149.1 Payments for approval
- 23/149.2 Bank reconciliation statement
- 23/149.3 To consider whether to renew RCCE subscription
- 23/149.4 To consider whether to renew Parish online subscription

**23/150: Affordable Housing project**

- 23/150.1 Meeting with the Church regarding affordable housing

**23/151: To consider the issue of traffic in the Parish**

- 23/151.1 To consider the progress of the Origin and Destination survey

**23/152: Norwich to Tilbury Pylon consultation**

- 23/152.1 To consider purchasing banners

**23/153: To receive update regarding Pavilion project**

- 21/153.1 To consider the final invoice from KSA Property
- 21/153.2 To consider the specification for the project
- 21/153.3 To consider opening a savings account for the Pavilion

**23/154: To consider organisation of Christmas event**

**23/155: Wheeler’s Farm events**

- 23/155.1 To consider the Wheeler’s Farm events and licence and the impact on the parish

**23/156: Matters to be raised by members for the next agenda**