

LITTLE WALTHAM PARISH COUNCIL



Clerk: Michelle Harrison
Phone: 01245 442658
clerk@littlewaltham.org.uk
www.littlewaltham.org.uk

Dear Councillors

You are hereby summoned to attend the meeting of Little Waltham Parish Council which will take place at 7.30pm on **Tuesday 2nd January 2024** at the Memorial Hall, Brook Hill, Little Waltham, Essex for the transaction of the following business:

Michelle Harrison

Signed Michelle Harrison
Clerk to the Parish Council

Date 22 December 2023

Members of the public and press are also cordially invited to attend the meeting

AGENDA

- 24/01: Apologies**
- 24/02: Declarations of Interests**
- 24/03: To consider and approve minutes**
24/03.1 Minutes dated 5 December 2023
24/03.2 Consider amendment to Minutes of the Extra Ordinary Meeting dated 1 August 2023
- 24/04: Public Forum - to receive any representations from the public**
- 24/05: To receive reports from Councillor's attendance at external meetings**
- 24/06: Clerk's Report**
- 24/07: New planning applications**
24/07.1 23/01787/FUL - Field North of Montpelier Farm, Main Road, Little Waltham - Erection of an Integrated Retirement Community (Use Class C2) comprising; a Village Care Centre, 58 bedroom care home, 45 care suites (comprising one and two bedrooms), 100 care apartments (comprising one and two bedrooms), wellness spa, open space and associated works including car parking, access, hard and soft landscaping and associated engineering works
24/07.2 23/01866/FUL - Silver Ash, Cranham Road, Little Waltham - Redevelopment of the existing site to provide 5 units consisting of B2 employment space with ancillary E(g) use and B8 open storage with associated parking, landscaping and infrastructure
24/07.3 23/01880/FUL - Glenroy House, Main Road, Little Waltham - Proposed replacement roof to existing single storey structure
- 24/08: Planning results for note**
24/08.1 23/01508/LBC – 100 The Street, Little Waltham - Thermal upgrades of existing walls, roof and floor; replacement of non-original single glazing with low-profile double glazing; installation of solar PV array and heat pump; construction of an extension and Demolition of outbuildings –
Application permitted

- 24/08.2 23/01507/FUL – 100 The Street, Little Waltham - Single storey side and rear extension, Installation of Solar PV Array and heat pump. Formation of access with the provision of off-street parking and associated landscaping work – **Application permitted**
- 24/08.3 23/05633/CAT - 29 - 31 The Street Little Waltham Chelmsford Essex - Fell Twisted Willow located at rear of property, tree has become too large for location – **no objection**
- 24/08.4 23/05629/CAT - Little Waltham Hall Brook Hill Little Waltham Chelmsford - Cypress Leylandii hedge on southern boundary - Reduce height by approx 6m - Reason: allow more light in to the gardens of both Little Waltham Hall and Hallfield House. It will also reduce the hedges to heights which will be easier to manage and less prone to wind damage – **no objection**
- 24/08.5 23/01646/FUL - Land South East Of Baileys Cottage Chatham Green Little Waltham Chelmsford - Retrospective application for the siting of a mobile home for use by agricultural workers in association with the keeping of animals – **Application permitted**

24/09: Financial Matters

- 24/09.1 Payments for approval
- 24/09.2 Bank reconciliation statement
- 24/09.3 To approve Budget 2024/25
- 24/09.4 To agree and sign the Precept for Financial Year 2024/25
- 24/09.5 Update on accountancy packages

24/10: Administration and Personnel Matters

- 24/10.1 To consider payroll administration
- 24/10.2 To consider Clerk's working hours

24/11: Memorial Hall

- 24/11.1 To consider parking issues related to the Memorial Hall
- 24/11.2 To discuss registering the Memorial Hall

24/12: Sub Committees

24/13: Correspondence received

24/14: Pylons

- 24/14.1 To consider the use of banners in the area

24/15: Pavilion and Recreational Areas

- 24/15.1 To consider the renewal of the park inspections contract
- 24/15.2 To consider Play in the Park events for Easter and Summer

24/16: Parish Maintenance

- 24/16.1 To consider the pavement by the Glebe Field
- 24/16.2 To consider the frequency of litter picking during winter months

24/17: Traffic in the village

- 24/17.1 To receive update from the Traffic Consultant
- 24/17.2 To consider the invoice from the Traffic Consultant

24/18: Matters to be raised by members for the next agenda