

LITTLE WALTHAM PARISH COUNCIL
PO Box 13516, CHELMSFORD, CM1 9PL



Clerk: Michelle Harrison
Tel: 07450 755385
clerk@littlewaltham.org.uk
www.littlewaltham.org.uk

Dear Councillors

You are hereby summoned to attend the meeting of Little Waltham Parish Council which will take place at **7:30pm on Tuesday 4 June 2024** at The Barn, St Martins Church, Brook Hill, Little Waltham, Essex for the transaction of the following business:

Michelle Harrison

Signed Michelle Harrison
Clerk to the Parish Council

Date 24 May 2024

Members of the public and press are also cordially invited to attend the meeting

AGENDA

- 24/95: Apologies**
- 24/96: Declarations of Interests**
- 24/97: To consider and approve the Minutes 14 May 2024**
- 24/98: Public Forum - to receive any representations from the public**
- 24/99: To receive reports from Councillor's attendance at external meetings**
- 24/100: Clerk's Report**
- 24/101: New Planning applications**
- 24/101.1 24/00696/FUL – Sparrowhawks, Main Road, Little Waltham - Alterations to existing roof including addition of roof lights. Demolition of existing attached garage (with part of wall retained as garden wall) and construction of new detached garage
- 24/101.2 23/00124/OUT - Zone 3, Chelmsford Garden Community, Beaulieu Parkway - Application for Hybrid planning permission at Powers Farm, Chelmsford; Outline Planning Permission with all matters reserved except means of accesses from/to the proposed Northern Radial Distributor Road (NRDR)
- 24/101.3 18/01056/S73/5 - Land North South and East Of Channels Drive, Broomfield - Variation of condition 1 to approved planning application 18/01056/S73/1
- 24/102: To note planning results**
- 24/102.1 24/00219/FUL - Land at Merefields Main Road Little Waltham – Excavation of pond with jetty - **permitted**
- 24/102.2 24/00409/FUL – Land between Peartree Cottage and Daffodil Cottage, Braintree Road – Demolition of existing outbuildings and construction of 1 single storey dwelling and garage. Formation of new access – **Application refused**

- 24/102.3 24/05626/CAT – The Old Rectory, Brook Hill – T1 and T2 Laurels – coppice two trees – **No objection**
- 24/103: Correspondence**
- 24/104: Review of the Local Plan - Preferred Options Local Plan and Preferred Options Integrated Impact Assessment**
- 24/105: Update regarding the National Grid statutory public consultation**
- 24/106: Amenities report**
- 24/106.1 To discuss and agree upgrading the bins in the parish
- 24/106.2 Update and consider planters
- 24/106.3 To consider update to the grass cutting contract
- 24/106.4 To consider trees and bulb purchasing
- 24/106.5 To consider salt bag partnership 24/25
- 24/107: Glebe Field update**
- 24/108: Financial Matters**
- 24/108.1 Payments for approval
- 24/108.2 Bank reconciliation statement
- 24/108.3 To confirm submission of the Annual Governance and Accountability Return
- 24/109: To consider the issue of traffic in the Parish**
- 24/110: To consider items relating to the Pavilion**
- 24/110.1 To receive update regarding Pavilion project
- 24/110.2 Procurement rules for the Pavilion works
- 24/110.3 Redevelopment of pavilion and quotes for consideration
- 24/110.4 Cleaning of Pavilion in advance of June event and access arrangements
- 24/111: Memorial Hall**
- 24/111.1 To receive update on the Memorial Hall First Registration
- 24/111.2 To consider the tree works quotes required due to subsidence at the Memorial Hall
- 24/111.3 To consider the request for access via Brook Hill car park for the centenary celebrations
- 24/112: To consider Special Events**
- 24/113: To review the Parish Council memberships**
- 24/114: Music Festivals at Wheeler’s Farm, Wheeler’s Hill**

CONFIDENTIAL

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it is advisable that the public be excluded and instructed to withdraw for agenda item 24/115

- 24/115: Personnel**
- 24/115.1 To consider spinal code for Clerk
- 24/116: Matters to be raised by members for the next agenda**